Please click on „Updates/changes/ annexes/agreements" in the side menu to open the module of updates and annexes.

Proposal

Agreement

Updates/ changes/ annexes/ agreements

🏠 Main page

⑦ Helpdesk

Updates/ changes/ annexes/ agreements

List of updates/ changes/ annexes/ agreements

Data in the Agreement section has not been updated/changed.

Show

Delete

| Update/ change | Draft annex | Draft agreement |

Update/ change

Information on how to correctly enter and validate an update/ change of data

To enter an update/change of data in the agreement, click the **"Create"** button in this subsection.
After that, a new item will appear on the list of updates/changes/annexes/agreements with the **"Show"** button. Use it to go to the update/amendment.
When in the form, the editor may enter modifications **that do not require an NCN's consent (conclusion of an annex/agreement)**.
To validate the updates/changes, go to the **"Validate Data/Download Printout"** [in the form of updates/changes] and use the **"Update/Change Complete"** button.
After that, the NCN Program Officer will be notified that the update/change has been entered and validated.
If you cannot edit the selected subsection, contact the NCN Program Officer:
Barbara Świątkowska
barbara.swiatkowska@ncn.gov.pl

PLEASE NOTE! If the list of updates/changes/annexes/agreements contains an update/change that has not been validated or an annex/agreement that has not been processed, a new update/change cannot be made.
In such a case, remove or validate/process the item that prevents the new one from being made.
Should you have any questions or queries, contact the NCN Program Officer.

✏ Create

Please click on „Update/change" and next on „Create" to enter a change or an update of project data.

Data in the Agreement section has not been updated/changed.

Update/ change	Draft annex	Draft agreement

Update/ change

Information on how to correctly enter and validate an update/ change of data

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After
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Make an update/ change   ✖

Are you sure you want to make an update/ change?

✔ Confirm   ✖ Cancel

🖊 Create

Proposal

Agreement

Updates/ changes/ annexes/ agreements

🏠 Main page

⑦ Helpdesk

Updates/ changes/ annexes/ agreements

List of updates/ changes/ annexes/ agreements

1 - Z-2019/34/H/HS6/00739/1 - Creation date: 2021-10-29 - Barbara Swiatkowska - Update/ change - in preparation

Show

Delete

| Update/ change | Draft annex | Draft agreement |

Update/ change

Information on how to correctly enter and validate an update/ change of data

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✏ Create

First click on a section, in which data will be changed. Next edit the data by clicking on the red buttons.

A partnership
agreement which is
annexed should be
added in the section
„Additional documents".

Proposal

Agreement

Updates/ changes/ annexes/ agreements

General information

Duration time

Applicant

Participating entities

Jagiellonian University in Cracow

University of Oslo

Cracow University of Economics

Additional documents

| Partnership agreement | Project indicator table | Project information and communication plan | Scientific achievements section |

| Declaration on personal data processing | Declaration on State aid | List of funds awarded and costs incurred |

Partnership agreement

Scanned document

+ Add file (max. 10 MB)

Electronically signed document

+ Add file (max. 10 MB)

Research equipment

Budget summary

List of equipment purchased

List of funds awarded and costs incurred

Subcontracting

Additional documents

Validate data/ Download printout

🏠 Main page

⑦ Helpdesk

An update must be confirmed in the section „Validate data/Download printout". An update or change must be entered, before creating an annex to which new data will be uploaded.

Validate data/ Download printout

Update/ change

Information on how to correctly validate an update/change of data.
To enter an update/change, click the „Validate update/amendment" button.
After that, the form can no longer be edited. The operation is irreversible.
Then, the NCN Program Officer is notified that the update/change has been entered and validated.

Acceptance date
No data

✏ Update/change complete

A change must be confirmed by clicking on „Update/change complete" and clicking on „Confirm".

Validate data/ Download printout

Update/ change

Information on how to correctly validate an update/change of data.
To enter an update/change, click the „Validate update/amendment" button.
After that, the form can no longer be edited. The operation is irreversible.
Then, the NCN Program Officer is notified that the update/change has been entered and validated.

Acceptance date
No data

✏ Update/cha

Update/change complete ✖

Are you sure you want to validate the change of data?
After that, the update/change form can no longer be edited.

✔ Confirm   ✖ Cancel

Updates/ changes/ annexes/ agreements

List of updates/ changes/ annexes/ agreements

1 - Z-2019/34/H/HS6/00739/1 - Creation date: 2021-10-29 - Barbara Swiatkowska - Update/ change - zatwierdzona

Show

Delete

| Update/ change | Draft annex | Draft agreement |

Update/ change

Information on how to correctly enter and validate an update/ change of data

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✏ Create

A change will have the status: „zatwierdzona" (approved) on the home page. The Project Officer receives a notification about the change automatically. There is no need to inform additionally about the change.