

The following application form is intended only to present the scope of information necessary to complete this application.  
The layout and appearance of fields in this form may not be the same as the application form in the ZSUN/OSF system.  
Applications should be submitted only through the ZSUN/OSF system: <https://osf.opi.org.pl>

**Etiuda 8 call for funding of a doctoral scholarship  
application form – template**

**GENERAL INFORMATION**

1.	Proposal title in Polish	<i>title of the doctoral dissertation</i>
2.	Proposal title in English	<i>the title must be identical to the title in Polish</i>
3.	Keywords in Polish	
4.	Keywords in English	<i>identical to the key words in Polish</i>
5.	Duration [in months]	<i>choose from the list: 6, 7, 8, 9, 10, 11, 12 equal to the scholarship period</i>
6.	Research field	<i>HS, ST, NZ – filled automatically based on the Primary NCN Review Panel</i>
7.	Primary NCN Review Panel	<i>choose from the list: HS1-HS6, ST1-ST10, NZ1-NZ9. Choose only one.</i>
8.	Auxiliary NCN Review Panels	<i>choose from the list: HS1_001-HS6_021, ST1_001-ST10_016, NZ1_001-NZ9_013 from 1 to 3, including at least one from the panel, to which a proposal is submitted</i>

**INFORMATION ON THE FELLOWSHIP**

1.	Duration [in months]	<i>3-6 months</i>
2.	Host institution	
3.	Address	<i>street, town/city, postal code, region, country</i>
4.	Host	<i>professional title / academic degree, name, surname</i>
5.	Distance from the entity	<i>the shortest distance between the place of residence and the foreign research institution hosting the fellowship ; choose from the list: 1. &lt; 500 2. 500 – 999 3. 1 000 – 1 499 4. 1 500 – 2 499 5. 2 500 – 4 999 6. 5 000 – 10 000 7. &gt; 10 000</i>

**Justification of the choice [in Polish]**

Justification of the choice of the host institution in terms of reputation, equipment or specific scientific achievements, description of research conducted, compliance of research with research performed within doctoral dissertation, research/ tasks to be conducted during the fellowship, potential use of knowledge and skills acquired during the fellowship in the PI's future career as a scientist.

To be attached as a PDF file.

No more than 1 A4 page.

Recommended formatting: top-bottom margins: at least 1.5 cm, left-right margins: at least 2 cm, font: Times New Roman or equivalent, font size: at least 11, interline: single.

**Consent for the fellowship [in English]**

A document confirming the consent of the foreign host institution for the PI's internship.

*The document (in English) should include: the date of the document, the name of the foreign host institution where the internship is planned, the name of the scientific supervisor, the name of the Principal Investigator, the number of months of the internship, the research facility offered by the foreign host institution (optional), signature of the scientific supervisor or the person authorized to represent a the foreign host institution.*

Attach the document's scan with the signature in the signatory's own handwriting or document bearing a qualified electronic signature as a pdf file (up to 10 MB).

**APPLICANT**

1.	Applicant's status	<i>14. Natural person</i>
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**LIST OF ENTITIES: ENTITY STATUS**

1.	Entity name	
	Country	
	Entity status	<i>1. Higher Education entity 2. Federation of science and HE entities 3. Research institute of the Polish Academy of Sciences 4. Research institute 5. International research institute 5a. Łukasiewicz Centre 5b. Institute operating within the Łukasiewicz Research Network 6. Polish Academy of Arts and Sciences 7. Entity involved in research independently on a continuous basis (not listed in sections 1-6) - 9. Scientific and industrial centre 10. Research centre of the Polish Academy of Sciences 11. Scientific library 12. Company operating as R&amp;D centre 13. Legal entity established with registered office in Poland - 15. Company conducting research in another organisational form than laid down in sections 1-13</i>
...		

PARTICIPATING ENTITY		
1.	Entity's name in Polish	
2.	Entity's name in English	
3.	Country	<i>only entities with registered office in Poland may be indicated</i>
INFORMATION ON PARTICIPATING ENTITY		
Entity (level 1)		
1.	Entity's name in Polish	
2.	Entity's name in English	
3.	Address of registered office	<i>street, street No., apartment No., postcode, town/city, voivodeship, country</i>
4.	Contact information	<i>street, street No., apartment No., postcode, town/city, voivodeship, country, phone No., e-mail, www</i>
5.	ePUAP	<i>Electronic delivery box ESP (ePUAP) Correspondence concerning the proposal, including the funding decision, shall be sent to the Electronic Delivery Box address. ESP (ePUAP). address shall be as follows: /user ID/ESP name</i>
6.	Does the entity belong to the public finances sector? (YES/NO)	
7.	If YES, classification of entities according to the Act on Public Finances	<i>1. Public authorities, including government administration authorities, state control and law protection authorities as well as courts and tribunals 2. Local government units and their associations 2.a Metropolitan associations 3. Budgetary units 4. Local government budgetary enterprises 5. Executive agencies 6. Public sector enterprises 7. Special purpose state funds 8. Polish Social Insurance Institution (ZUS) and funds under its management, as well as the Agricultural Social Insurance Fund (KRUS) and funds managed by its President 9. Polish National Health Fund (NFZ) 10.a Independent public health care centres, self-governing independent public health care centres 10.b Independent public health care centres, other independent public health care centres 11. Public higher education (HE) institutions 12. Polish Academy of Sciences and its organisational units 13.a Cultural institutions financed by state or local government, cultural institutions financed by state, financed by local authority 13.b Cultural institutions financed by state or local government, cultural institutions financed by local authority 14. Other legal entities financed by state or local government, established pursuant to other acts to perform public tasks, with the exception of enterprises, research institutes, institutes operating within the Łukasiewicz Research Network, banks and commercial law companies</i>
8.	Is the entity under receivership, in liquidation or subject to bankruptcy proceedings? (YES/NO)	<i>an entity being under receivership, in liquidation or subject to bankruptcy proceedings cannot be the applicant nor the place of realisation of the project</i>
9.	Does the entity receive any operating support for research? (YES/NO)	
10.	If NO, information on research carried out over the last 2 years, together with a list of publications and information on research equipment crucial to research activities [in English]	<i>PDF file, electronic signature of the authorised representative of the entity (applicant) or scan of the signed document required</i>
11.	Head of the entity / authorised representative	<i>professional title / academic degree, name, surname, position</i>
12.	NIP (tax identification number), REGON (statistical identification number) and KRS (court register number)	<i>KRS - optional</i>
Entity (level 2) (if applicable)		
1.	Entity's name in Polish	
2.	Entity's name in English	
3.	Entity's electronic identifier	<i>optional, ORCID system identifier (www.orcid.org)</i>
4.	Legal address	<i>street, street No., apartment No., postcode, town/city, voivodeship, country</i>
5.	Contact information	<i>phone No., e-mail, www</i>
STATE AID (in the case of state aid, all documents must bear a qualified electronic signature in the PAdES format)		
1.	Does the requested funding constitute state aid? (YES/NO)	<i>Only „NO” can be selected. No state aid will be granted for the call. In order to determine if project funding constitutes state aid, please read the State aid rules available in the ZSUN/OSF system and in the call announcement.</i>

2.	Declaration: PI and authorised representatives of the institution are familiar with the state aid rules	<i>also for projects for which funding does not constitute state aid</i>	
<b>SIMILAR RESEARCH TASKS</b>			
1.	Is the Applicant applying for funding of the living expenses at the foreign research institution and travel expenses to the foreign research institution hosting the foreign fellowship from other sources? (YES/NO)		
2.	List of potential funding sources	<i>If the answer to the question above is „YES”</i>	
Authorship/co-authorship of the project			
1.	PI is the author of the project descriptions/ a co-author of the project descriptions		
2.	Authors of the project descriptions	<i>if “co-author of project descriptions” is chosen</i>	
<b>SUMMARY / A brief description of the research carried out within doctoral dissertation [in Polish]</b>			
A brief description of the research carried out within doctoral dissertation			
The description in Polish must be delivered as PDF file. File format: 1 page, A4. Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: 2 cm, font: Times New Roman or equivalent, font size: at least 11, interline: single.			
<b>DESCRIPTION [in Polish]</b>			
Description of the research carried out within doctoral dissertation, including the following information: 1) scientific goal of the research (description of the problem to be solved, research questions and hypotheses); 2) significance of the research (state of the art, justification for tackling a specific scientific problem, justification for the pioneering nature of the research the impact of the project results on the development of the research field and scientific discipline); 3) concept, research methodology and work plan (general work plan, specific research goals, results of preliminary research, risk analysis, underlying scientific methodology, methods, techniques and research tools, methods of results analysis, equipment and devices to be used in research); 4) literature (a reference list for publications included in the description, with full bibliographic data).			
The above-mentioned sections, including references to literature, are required. Failure to include any of them shall form grounds for rejection of the proposal on formal grounds.			
The description in Polish must be delivered as PDF file. Text limit: 10 pages, A4. Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: 2 cm, font: Times New Roman or equivalent, font size: at least 11, interline: single.			
<b>ABSTRACT FOR THE GENERAL PUBLIC [in Polish]</b>			
The description for general public is required in Polish and optional in English.			
The description(s) must be attached as PDF file(s) (up to 10 MB). File format: 1 page, A4. Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: 2 cm, font: Times New Roman or equivalent, font size: at least 11, interline: single. The description should be written for general public and should include the project goal, description of research, reasons for attempting a particular research topic and substantial results expected.			
Should the proposal qualify for funding, the abstract for the general public will be published on the National Science Centre's and Ośrodek Przetwarzania Informacji (OPI)'s websites alongside the information on the call's results.			
<b>PROJECT TEAM</b>			
No.	Nature of contribution to the project	Name	Entity
1.	<i>Principal Investigator (PI) can be added from the OPI database pursuant a PESEL number or outside OPI</i>	<i>name and surname</i>	
<b>PRINCIPAL INVESTIGATOR (PI) - INFORMATION</b>			
Professional title/academic degree, name and surname			
1.	Contribution to the project		
	Nature of contribution to the project, entity, scope of work [in English]		
2.	PhD		
	Is the Principal Investigator a PhD holder? (YES/NO)		
	Does the Principal Investigator participate in a doctoral programme? (YES/NO) if YES: Entity's name in the original language [transcription to Latin], Entity's name name in English, country		
	<i>If the Principal Investigator doesn't participate in a doctoral programme:</i> Is the Principal Investigator employed as an academic teacher? (YES/NO)		
3.	Confirmation that the researcher is a doctoral school student or has embarked on a PhD. ☐		

	Attach a document signed by hand and scanned OR signed by qualified electronic signature in the PAdES format, as a PDF file.	
4.	Academic disciplines	
	The main academic discipline (according to the classification of the Ministry of Science and Higher Education) <i>One can enter up to two academic disciplines; if two academic disciplines are entered, specify the main discipline</i>	
5.	Personal data	
	name, middlename, surname, previous surname, professional title/academic degree, PESEL (if any), date of birth, citizenship, gender	
6.	Contact information	
	phone No., e-mail, electronic delivery box ESP (ePUAP) <i>Correspondence concerning the proposal, including the funding decision, shall be sent to the Electronic Delivery Box address.</i>	
7.	Home address, correspondence address (if different from home address)	
	street, street No., apartment No., postcode, town/city, voivodeship, country	
8.	Reasercher's electronic identifier	
	<i>optional, ORCID system identifier (www.orcid.org)</i>	
9.	Employment	
	entity's name and position in Polish, entity's name and position in English / not currently employed	
<b>PI's ACADEMIC AND RESEARCH TRACK RECORD</b>		
1.	Academic and Research Career [in Polish]	
	Academic and Research Track Record  <i>information on academic degrees/ titles: date degree/ title conferred, institution, discipline; academic career: start date – end date, institution, position</i>	
2.	Publication Record	
	<i>A list of papers published or accepted for publication (letter of acceptance required).</i>	
	Authors, title in the original publication language [with translation into English], journal, monograph title in the original publication language, year of publication, publisher, place of publication, volume/issue, pages, ISBN/ISSN, editors, open access (YES/NO), total number of citations without self-citations, publication status (published/accepted for publication), DOI Number	
	Letter of acceptance	<i>if publication status:accepted for publication PDF file</i>
3.	Artistic Achievements [in Polish]	
	<i>For research in art only.</i>  <i>Description of all artistic achievements and achievements in research in art with a nationwide or international impact, e.g. authoring and publishing a work of art (a musical score, a record), directing a film, a play, an opera, playing a lead role, authoring an individual exhibition, actively participating in a festival with an international impact, directing an international artistic venture.</i>	
	Title/name, year, description	
4.	Information of research project management/ participation in research projects or other funding awarded under NCN calls	
	Title, registration number, source(s) of funding, amount of funding, currency, entity's name, start date, end date ( <i>do not complete for ongoing projects</i> ), list of the most important publications resulting from the project, publications added by the editor, If no papers have been published – a brief description of other research results, role	
5.	Information on research project management/participation in research projects funded under domestic or international calls (other than the NCN calls)	
	Title, registration number, source(s) of funding, amount of funding, currency, entity's name, start date, end date ( <i>do not complete for ongoing projects</i> ), list of the most important publications resulting from the project, publications added by the editor, If no papers have been published - a brief description of other research results, role	
6.	Research experience [in Polish]	
	Information on research experience zdobyte w Polsce i za granicą (duration of stay, country, institution, type of stay)	
7.	Prizes and Awards [in Polish]	
	Scholarships and awards. The most important national or international distinctions resulting from conducting scientific research and other scientific and artistic activity.	
<b>TOTAL COSTS</b>		
		TOTAL
<b>Direct costs, including:</b>		
- scholarship		5000 zł/month
- grant to cover the cost of stay at the foreign host institution		
- grant to cover the cost of travel to and from the foreign host institution		
<b>Total costs</b>		

**PERSONAL DATA PROTECTION**

Acting pursuant to Article 13 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 2016, No 119, p.1), this is to inform all those applying for funding of a research project, scientific activity, fellowship or doctoral scholarship that:

a) the National Science Centre ("NCN") with its registered office in Krakow at ul. Twardowskiego 16, 30-312 Kraków, is the controller of your personal data,

b) the NCN's designated Data Protection Officer can be contacted via electronic mail at [iod@ncn.gov.pl](mailto:iod@ncn.gov.pl), by phone at +48 12 341 9113 or directly at the registered office of the data controller,

c) the NCN shall process your personal data pursuant to Article 6 (1) (c) of the General Data Protection Regulation, in conjunction with Article 20 of the Act on the National Science Centre of 30 April 2010 (Journal of Laws of 2018, item 947, as amended),

d) your personal data shall be processed for the purpose of:

- evaluation of the proposal for funding of a research project, scientific activity, fellowship or doctoral scholarship,
- supervision, financial and accounting operations, audits performed in the course of and after the completion of the research project, scientific activity, fellowship or doctoral scholarship, evaluation of implementation thereof and settlement of funding agreements, if funding is granted for the completion of a research project, scientific activity, fellowship or doctoral scholarship, and
- evaluating the NCN's own tasks, reporting, dissemination of the information on the NCN's calls for proposals throughout the scientific community, implementation of other activities regulated by generally applicable laws and for archiving purposes,

e) your personal data shall be processed from the moment it has been collected for as long as it is necessary to achieve the purposes indicated in point d) and to pursue related claims, for the period required by generally applicable laws and for the period of storage as defined by the NCN's records management procedures and the Uniform File Classification System,

f) provision of your personal data is a statutory requirement and without its disclosure the purposes described in point d) cannot be achieved,

g) the recipients of your personal data may only be entities authorised to collect personal data pursuant to generally applicable laws and, to the extent specified in Article 31 of the Act on the National Science Centre of 30 April 2010 (Journal of Laws of 2018, item 947, as amended), individuals using the NCN's website,

h) your personal data may be transferred for processing to third parties, such as the National Information Processing Institute with its registered office at al. Niepodległości 188b, 00-608 Warsaw. Such third parties process data based on personal data transfer contracts and are also bound to keep the data being processed confidential,

i) you have the right to access your personal data, correct your personal data and restrict the processing of your personal data, and

j) you have the right to lodge a complaint with the President of the Personal Data Protection Office if the General Data Protection Regulation is violated.

**ADMINISTRATIVE DECLARATIONS**

where the applicant is a natural person

**1. Declarations by the natural person acting as the applicant**

I hereby declare that:

1. I hereby declare that I shall be conferred the doctorate degree by September 30, 2022.
2. the cost of staying at and travel to a foreign research institution hosting the foreign fellowship under this call neither is nor was funded by the National Science Centre, nor from any other sources;
3. should I apply for or receive funding of the cost of staying at and travel to a foreign research institution hosting the foreign fellowship specified in this proposal from another source than the NCN, I shall:
  - a) in the event that funding is received from the NCN:
    - resign from applying for funding from another source
    - or
    - resign from funding allocated by the NCN Director or
  - b) in the event that funding is received from another source:
    - resign from applying for funding under this call of proposal organised by the NCN
    - or
    - resign from accepting funding from other source;
4. should the proposal be recommended for funding, I agree to have the abstract for the general public published on the National Science Centre's and National Information Processing Institute's websites alongside the information on the call's results;
5. I have read the rules according to which the decision of the NCN Director is delivered;
6. I agree to have the application verified using anti-plagiarism software and the contents of the application placed in the software database; and
7. I have read the Code of the National Science Center on Research Integrity and Applying for Research Funding and undertake to use it.

**2. Declarations by the head of the entity/authorised representative**

I hereby declare that:

1. the cost of staying at and travel to a foreign research institution hosting the foreign fellowship under this call neither is nor was funded by the National Science Centre, nor from any other sources;
2. should I apply for or receive funding of the cost of staying at and travel to a foreign research institution hosting the foreign fellowship specified in this proposal from another source than the NCN, I shall:
  - a) in the event that funding is received from the NCN:
    - resign from applying for funding from another source
    - or
    - notify the natural person acting as the applicant of my resignation from funding allocated by the NCN Director or
  - b) in the event that funding is received from another source:
    - notify the natural person acting as the applicant of my resignation from applying for funding under this call of proposal organised by the NCN
    - or
    - resign from accepting funding from other source;
3. should the applicant receive funding of his/her doctoral scholarship specified under this call for proposals, acting on behalf of the entity I represent, I shall:
  - a) include the doctoral scholarship in the financial plan of the entity;
  - b) pay the scholarship and other funds disbursed under doctoral scholarship specified in this proposal to the applicant and
  - c) supervise funding and proper disbursement of the funds allocated by the NCN.
4. should the proposal be recommended for funding, I agree to have the abstract for the general public published on the National Science Centre's and National Information Processing Institute's websites alongside the information on the call's results;
5. I have read the rules according to which the decision of the NCN Director is delivered;
6. I agree to have the application verified using anti-plagiarism software and the contents of the application placed in the software database; and
7. I have read the Code of the National Science Center on Research Integrity and Applying for Research Funding and undertake to use it.

**ELECTRONIC SUBMISSION**

1.	PI's declaration <i>Attach a confirmation signed by hand and scanned OR signed by qualified electronic signature in the PAdES format</i>
	Download the PI's declaration Upload the scan of the PI's declaration/Upload the electronically signed PI's declaration
2.	Entity's confirmation of submitting the proposal <i>Attach a confirmation signed by hand and scanned OR signed by qualified electronic signature in the PAdES format</i>
	Download the confirmation of submitting the proposal by Head of the entity/ authorised representative Attach a confirmation scan/ confirmation bearing an electronic signature

**EXPERTS - for the information of NCN staff only**

	<b>Experts – potential conflict of interest</b> Indicate up to 3 people who, according to the PI, should not be involved in the evaluation of proposal due to a potential conflict of interest. Provide their names and affiliations. The final decision on the selected reviewers is taken by the NCN	
1.	Full name	
	Affiliation	
2.	Full name	
	Affiliation	
3.	Full name	
	Affiliation	