

The following application form is intended only to present the scope of information necessary to complete this application.
The layout and appearance of fields in this form may not be the same as the application form in the ZSUN/OSF system.
Applications should be submitted only through the ZSUN/OSF system: <https://osf.opi.org.pl>

**Proposal in the IdeaLab 'Managing threats' call for ground-breaking, interdisciplinary research projects financed under the European Economic Area Financial Mechanism 2014-2021
application form – template**

NEW PROPOSAL		
1.	Duration [in months]	choose from the list: 24, 36 Further sections depend on this information. Entry cannot be changed later.
2.	Does the proposal include basic research? (YES/NO)	The National Science Centre funds only basic research in calls under Financial Mechanisms. Applied research is funded by the National Centre for Research and Development.
GENERAL INFORMATION		
1.	Proposal title in Polish	
2.	Proposal title in English	the title must be identical to the title in Polish
3.	Acronym	
4.	Keywords in Polish	
5.	Keywords in English	identical to the key words in Polish
6.	Research field	HS, ST, NZ – filled automatically based on the Primary NCN Review Panel
7.	Primary NCN Review Panel	choose from the list: HS1-HS6, ST1-ST10, NZ1-NZ9. Choose only one.
8.	Auxiliary NCN Review Panels	choose from the list: HS1_001-HS6_021, ST1_001-ST10_016, NZ1_001-NZ9_013 from 1 to 3, including at least one from the panel, to which a proposal is submitted
9.	Project idea	The project idea must be delivered as PDF file. NOTE! - The project idea attached to the full proposal must be identical to the project idea submitted during the IdeaLab workshop. All fields of the project idea form must be filled in and written in English.
10.	Description of changes introduced in the project idea and their justification	Consistency of the full proposal with the project idea developed during the workshop will be evaluated by the international Panel of Experts. If any changes have been introduced in the full proposal, please provide a justification. The justification must be delivered as a PDF file.
APPLICANT		
1.	Applicant's status	1. Higher Education entity 2. Federation of science and HE entities 3. Research institute of the Polish Academy of Sciences 4. Research institute 5. International research institute 5a. Łukasiewicz Centre 5b. Institute operating within the Łukasiewicz Research Network 6. Polish Academy of Arts and Sciences 7. Entity involved in research independently on a continuous basis (not listed in sections 1-6) - 9. Scientific and industrial centre 10. Research centre of the Polish Academy of Sciences 11. Scientific library 12. Company operating as R&D centre -
LIST OF ENTITIES: ENTITY STATUS (for more than one from Poland)		
1.	Entity name	
	Country	
	Entity status	1. Higher Education entity 2. Federation of science and HE entities 3. Research institute of the Polish Academy of Sciences 4. Research institute 5. International research institute 5a. Łukasiewicz Centre 5b. Institute operating within the Łukasiewicz Research Network 6. Polish Academy of Arts and Sciences 7. Entity involved in research independently on a continuous basis (not listed in sections 1-6) - 9. Scientific and industrial centre 10. Research centre of the Polish Academy of Sciences 11. Scientific library 12. Company operating as R&D centre 13. Legal entity established with registered office in Poland - 15. Company conducting research in another organisational form than laid down in sections 1-13
...		
LIST OF FOREIGN ENTITIES: ENTITY STATUS		
1.	Entity name	
	Country	
	Entity status	1. Universities, specialised university colleges and university colleges accredited at the institution level by the Norwegian Agency for Quality Assurance in Education (NOKUT) 2. Health trusts/hospitals with legally mandated research and development tasks, and private, non-profit hospitals that are encompassed by the national system for measuring research activity under the Ministry of Health and Care Services (NORWEGIAN) 3. Research organisations encompassed by the Norwegian guidelines for public basic funding of research organisations 4. Other organisations that have research as an objective and have been assessed and approved in accordance with the definition of research organisation in the state aid rules and an overall assessment carried out by the Research Council of Norway 5. Other 6. Entity established as a legal person in Iceland 7. Entity established as a legal person in Liechtenstein
...		
PARTICIPATING ENTITIES		
1.	Entity's name in Polish	
2.	Entity's name in English	
3.	Country	only entities with registered office in Poland or in Norway, Iceland or Liechtenstein may be indicated
4.	Leader	PI's employer acts as a leader of the group of entities
5.	Agreement on collaboration for the purposes of completion of the requested research project [in Polish]	The partners must authorise the applicant (leader) to sign and submit the proposal on their behalf by signing the agreement (a letter of intent). PDF file, scan of the documents signed by hand or electronic signature provided by the partners is required specimen document available in the ZSUN/OSF system and call documentation.
INFORMATION ON PARTICIPATING ENTITY/ENTITIES		

Entity (level 1)		
1.	Entity's name in Polish	
2.	Entity's name in English	
3.	Entity's electronic identifier	<i>optional, ORCID system identifier (www.orcid.org)</i>
4.	Address of registered office	<i>street, street No., apartment No., postcode, town/city, voivodeship (applies only to Polish entities), country</i>
5.	Contact information	<i>street, street No., apartment No., postcode, town/city, voivodeship (applies only to Polish entities), country, phone No., e-mail, www</i>
6.	ePUAP (applies only to the applicant)	<i>Electronic delivery box ESP (ePUAP), UPP/UPD Correspondence concerning the proposal, including the funding decision, shall be sent to the Electronic Delivery Box address. ESP (ePUAP). address shall be as follows: /user ID/ESP name Information on delivery of e-documents: UPP – delivery to public entity recipient UPD – delivery to non-public entity recipient and to the Principal Investigator</i>
7.	Does the entity belong to the public finances sector? (YES/NO) (applies only to Polish entities)	
8.	If YES, classification of entities according to the Act on Public Finances (applies only to Polish entities)	<i>1. Public authorities, including government administration authorities, state control and law protection authorities as well as courts and tribunals 2. Local government units and their associations 2.a Metropolitan associations 3. Budgetary units 4. Local government budgetary enterprises 5. Executive agencies 6. Public sector enterprises 7. Special purpose state funds 8. Polish Social Insurance Institution (ZUS) and funds under its management, as well as the Agricultural Social Insurance Fund (KRUS) and funds managed by its President 9. Polish National Health Fund (NFZ) 10.a Independent public health care centres, self-governing independent public health care centres 10.b Independent public health care centres, other independent public health care centres 11. Public higher education (HE) institutions 12. Polish Academy of Sciences and its organisational units 13.a Cultural institutions financed by state or local government, cultural institutions financed by state, financed by local authority 13.b Cultural institutions financed by state or local government, cultural institutions financed by local authority 14. Other legal entities financed by state or local government, established pursuant to other acts to perform public tasks, with the exception of enterprises, research institutes, banks and commercial law companies</i>
9.	Is the entity under receivership, in liquidation or subject to bankruptcy proceedings? (YES/NO)	<i>an entity being under receivership, in liquidation or subject to bankruptcy proceedings cannot be the applicant nor the place of realisation of the project</i>
10.	Does the entity receive any operating support for research? (YES/NO) (applies only to Polish entities)	
11.	If NO, information on research carried out over the last 2 years, together with a list of publications and information on research equipment crucial to research activities [in English] (applies only to Polish entities)	<i>PDF file, electronic signature or scan of the signed document required</i>
12.	Head of the entity / authorised representative	<i>professional title / academic degree, name, surname, position</i>
13.	NIP (tax identification number), REGON (statistical identification number) and KRS (court register number) (applies only to Polish entities)	
Entity (level 2) (if applicable)		
1.	Entity's name in Polish	
2.	Entity's name in English	
3.	Entity's electronic identifier	<i>optional, ORCID system identifier (www.orcid.org)</i>
4.	Legal address	<i>street, street No., apartment No., postcode, town/city, voivodeship (applies only to Polish entities), country</i>
5.	Contact information	<i>phone No., e-mail, www</i>
STATE AID (in the case of state aid, all documents must bear a qualified electronic signature in the PAdES format) All specimen documents and detailed information are available in the section State Aid: https://www.ncn.gov.pl/finansowanie-nauki/pomoc-publiczna?language=en		
1.	Does the requested funding constitute state aid? (YES/NO)	<i>state aid rules available in the ZSUN/OSF system and call announcement</i>
2.	Declaration: PI and authorised representatives of the institution are familiar with the state aid rules	<i>also for projects for which funding does not constitute state aid</i>
Only for projects, for which the funding constitutes state aid		
3.	Start date	<i>04.05.2020 for IdeaLab call</i>
4.	End date	
5.	Place	
6.	Company size	<i>micro/small/medium/large</i>
7.	Is the project carried out in cooperation with a research organisation, as defined in Article 2 (83) Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty? (YES/NO)	

8.	Information given when applying for aid other than aid in agricultural or fisheries sector, de minimis aid or de minimis aid in agricultural or fisheries sector (Attachment 1 to the Council of Ministers' Regulation of 29 March 2010, Journal of Laws 2010, number 53 item 312, as amended)	<i>specimen document available in the ZSUN/OSF system and call announcement attach the document in a PDF format bearing a qualified electronic signature</i>
9.	<i>If medium or large is chosen in item 6:</i> Financial statements for the past 3 financial years, prepared pursuant to the Accounting Act	<i>attach the document in a PDF format bearing a qualified electronic signature</i>
10.	Declaration that the company does not receive state aid to cover the requested eligible costs	<i>specimen document available in the ZSUN/OSF system and call announcement attach the document in a PDF format bearing a qualified electronic signature</i>
11.	Declaration on the eligibility of VAT tax (template)	<i>specimen document available in the ZSUN/OSF system and call announcement attach the document in a PDF format bearing a qualified electronic signature</i>
12.	Declaration that no circumstances exist to exclude granting of the state aid to cover the project costs (template)	<i>specimen document available in the ZSUN/OSF system and call announcement attach the document in a PDF format bearing a qualified electronic signature</i>
13.	Information pertaining to equipment depreciation costs, including depreciation rates (template)	<i>specimen document available in the ZSUN/OSF system and call announcement attach the document in a PDF format bearing a qualified electronic signature</i>
14.	<i>If "YES" is chosen in item 7:</i> Declaration that the research organisation cooperating with the company does not financially contribute towards the project costs	<i>specimen document available in the ZSUN/OSF system and call announcement attach the document in a PDF format bearing a qualified electronic signature</i>

SCHEDULE

No.	Name of the research task in Polish	Name of the research task in English	Description	Entities
1.	<i>the purchase of research equipment, participation in conferences, preparation of publications, etc. are not be regarded as research tasks</i>	<i>the name of the task must be identical with the name in Polish</i>	<i>up to 2500 characters</i>	<i>choose from the list of entities entered</i>
		Start and end (months)		
		<i>1-24 or 1-36 represent successive months of project implementation. Every month, at least one research task should be implemented.</i>		
2.				
...				

SIMILAR RESEARCH TASKS

1.	Is the PI applying for funding of the research tasks included in this proposal also from other sources? (YES/NO)	
2.	List of potential funding sources	<i>If the answer to the question above is „YES“</i>
3.	Is the entity applying for funding of the research tasks included in this proposal also from other sources? (YES/NO)	
4.	List of potential funding sources	<i>If the answer to the question above is „YES“</i>
5.	Is PI currently working or has he/she completed research tasks similar in scope to the tasks included in this proposal? (YES/NO)	
6.	Description of similar tasks and justification of the need to fund them [in English]	<i>Describe the tasks and point out the differences between the studies previously or currently carried out and the tasks covered by this application in order to exclude double financing.</i>

ETHICAL ISSUES

If you flagged any of ethical issues included in the Ethics Issues Table, please describe measure taken to ensure that the research is carried out conforming to the common law (if applicable) and rules of good practice in the respective domain/discipline. Please refer to each identified issues separately.

1.	Human embryos
	Does your research involve Human Embryonic Stem Cells (hESCs)? (YES/NO)
	Does your research involve the use of human embryos? (YES/NO)
	Does your research involve the use of human embryonic tissues/cells? (YES/NO)
2.	Humans
	Does your research involve human participants? (YES/NO) <i>If YES, see also section 4 and please provide Inclusion Enrollment Data (number of participants, sex/gender, age, ethnicity, one or multi-site studies and others).</i>
	Does your research involve physical or psychological interventions on the study participants? (YES/NO) <i>If YES, please specify and see also section 4.</i>
	Is your research considered as medical experiment under the Act of 5 December 1996, the professions of doctor and dentist? (YES/NO) <i>If YES, please specify and see also section 4.</i>
	Does your research involve processing of genetic information? (YES/NO) <i>If YES, see also section 4.</i>
	Does the project include one or more applicable non-commercial clinical trials that must be registered in Central Register of Clinical Trials (https://www.clinicaltrialsregister.eu/) under the Act of 6 September 2001 (as amended) Pharmaceutical Law or the Act of 20 May 2010 (as amended) on medical devices? (YES/NO) <i>If YES, please justify non-commercial aspect of your research.</i>
3.	Human cells/tissues
	Does your research involve human cells or tissues (other than from Human Embryos, i.e. section 1) commercially available? (YES/NO)
	Does your research involve human cells or tissues obtained within the project or from another project, laboratory or institution (non-commercial)? (YES/NO)
4.	Personal data
	Does your research involve personal data processing? (YES/NO)
	Does your research involve further processing of previously collected personal data (secondary use) or data from other sources outside the research entity? (YES/NO)
5.	Animals
	Does your research involve vertebrate animals or live cephalopods? (YES/NO) <i>If YES, please indicate the species and describe biological variables such as development phases or age, sex and indicate the number of animals planned for experiments.</i>
	Does your research involve genetically modified organisms/microorganisms? (YES/NO)
	Does your research involve the use of animal biological specimens (e.g. blood, urine or others)? (YES/NO)
	Does your research involve animal cells or tissues? (YES/NO)
6.	Scientific collaboration with countries outside the European Union

	In case non-EU countries are involved, do the research related activities undertaken in these countries raise potential ethics issues? (YES/NO)				
	Do you plan to use local human, cultural or natural resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)? (YES/NO)				
	Do you plan to import any material from non-EU countries into the EU? (YES/NO) <i>For data imports, please fill in also section 4.</i> <i>For imports concerning human cells or tissues, fill in also section 3.</i>				
	Do you plan to export any material from the EU to non-EU countries? (YES/NO) <i>For data exports, please fill in also section 4.</i> <i>For exports concerning human cells or tissues, fill in also section 3.</i>				
	If your research involves low and/or lower middle income countries, are benefits-sharing measures foreseen? (YES/NO)				
	Could the situation in the country put the individuals taking part in the research at risk? (YES/NO)				
7.	Environment, Health and Safety				
	Does your research involve the use of elements that may cause harm to the environment, to animals or plants? (YES/NO) <i>For research involving animal experiments, please fill in also section 5.</i>				
	Does your research deal with endangered fauna and/or flora and/or protected areas? (YES/NO) <i>For research involving animal experiments, please fill in also section 5.</i>				
	Does your research involve the use of elements that may cause harm to humans, including research staff? (YES/NO) <i>For research involving human participants, please fill in also section 2.</i>				
8.	Dual use				
	Does your research involve dual-use items in the sense of Regulation 428/2009, or other items for which an authorisation is required? (TAK/NIE)				
9.	Abuse				
	Does your research have the potential for malevolent/criminal/terrorist abuse? (YES/NO)				
10.	Other ethics issues				
	Are there any other ethics issues that should be taken into consideration? (YES/NO)				
	Does the project involve the use of vulnerable populations? (YES/NO)				
	Does the project involve the use of human specimen from cadavers? (YES/NO)				
Description of the measures taken to ensure that the research will be carried out in compliance with the rules of good scientific practice in the given field/discipline. Information on any permissions already issued or description of how the relevant requirements will be fulfilled [in English]					
A detailed justification that research includes clinical trial related to a medicinal product or a medical device is of non-commercial nature [in English]					
ABSTRACT FOR THE GENERAL PUBLIC					
The description for general public must be in Polish and in English. The language versions must be identical. The descriptions must be attached as two separate PDF files. File format: 1 page, A4. Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: 2 cm, font: Times New Roman or equivalent, font size: at least 11, interline: single. The description should be written for general public and should include the project goal, description of research, reasons for attempting a particular research topic and substantial results expected. Should the project qualify for funding, the abstract for the general public will be published on the National Science Centre's and Ośrodek Przetwarzania Informacji (OPI)'s websites alongside the information on the call's results.					
INTERNATIONAL COOPERATION					
<i>To be filled out in English.</i>					
<i>International cooperation means that research tasks are carried out together with investigators from foreign entities.</i>					
<i>The following are not considered international cooperation:</i>					
<i>a) participation in international conferences;</i>					
<i>b) dissemination of information on the project abroad;</i>					
<i>c) implementation of research tasks by a Polish research team abroad without the participation of investigators from foreign entities;</i>					
<i>d) cooperation with foreign researchers employed by Polish entities.</i>					
<i>Countries of the foreign partner(s) must be indicated.</i>					
<i>Optional - other countries than partners' countries.</i>					
1.	Is the project carried out as international cooperation? (YES/NO)				
2.	Countries	Norway, Iceland or Liechtenstein must be entered other countries may be entered			
3.	Entities				
4.	Description of advantages of international cooperation				
PROJECT TEAM					
1.	Number of team members				
No.	Nature of contribution to the project	Name	Entity	Scope of work [in English]	Required professional qualifications [in English]
1.	<i>Principal Investigator (PI) can be added from the OPI database pursuant a PESEL number or outside OPI</i>	<i>name and surname</i>	<i>Polish entity</i>		
2.	<i>Partner</i> <i>Was the person indicated the participant of the IdeaLab workshop? (Yes/ No)</i> <i>Please note! The leader of the research team at the project partner is indicated here, and must be a workshop participant.</i>	<i>name and surname</i>	<i>Polish entities</i>		
3.	<i>Co-Investigator</i> <i>Co-Investigator is a researcher, a member of the scientific team</i>	<i>Co-Investigator_1</i> <i>Co-Investigator_...</i>	<i>Polish entities</i>		
4.	<i>Post-doc</i> <i>A person newly employed at the post-doc post under a full-time employment contract in accordance with the Resolution of the NCN Council concerning the IdeaLab call.</i>	<i>Post-doc_1</i> <i>Post-doc_...</i>	<i>Polish entities</i>		
5.	<i>Specialist auxiliary post</i> <i>A specialist auxiliary post is a specialist supporting position for persons with specialist knowledge and experience, such as lab-managers, technicians etc.</i>	<i>Auxiliary post_1</i> <i>Auxiliary post_...</i>	<i>Polish entity</i>		
6.	<i>Administrative staff</i> <i>Remuneration of the administrative project manager or specialist administrative auxiliary staff; costs are eligible to the extent that they relate to the cost of activities which would not be carried out if the project was not undertaken.</i>	<i>Administrative staff_1</i> <i>Administrative staff</i> <i>....</i>	<i>Polish entity</i>		

7.	Scholarship grantee/student/PhD student Scholarships are awarded according to Resolution No 25/2019 of the NCN Council. Please note that the indicative minimum amount in this programme is PLN 3,500/month. The total budget of scholarships for each month of the project implementation may amount to 30,000 PLN.	Scholarship grantee/student/PhD student_1 Scholarship grantee/student/PhD student_...	Polish entity		
8.	Partner Was the person indicated the participant of the IdeaLab workshop? (Yes/No) Please note! The leader of the research team at the project partner is indicated here, and must be a workshop participant	name and surname	Norwegian, Icelandic, Liechtenstein entities		
9.	Co-Investigator Research staff (professor, assistant professor, researcher, lecturer, research assistant etc.)	Co-Investigator_1 Co-Investigator_...	Norwegian, Icelandic, Liechtenstein entities		
10.	Post-doc	Post-doc_1 Post-doc_...	Norwegian, Icelandic, Liechtenstein entities		
11.	PhD fellows	PhD_1 PhD_...	Norwegian, Icelandic, Liechtenstein entities		
12.	Specialist auxiliary post A specialist auxiliary post is a specialist supporting position for persons with specialist knowledge and experience, such as lab-managers, technicians etc.	Auxiliary post_1 Auxiliary post_...	Norwegian, Icelandic, Liechtenstein entities		
13.	Administrative staff Remuneration of the administrative project manager or specialist administrative auxiliary post is eligible to the extent that they relate to the cost of activities which would not be carried out if the project was not undertaken.	Administrative staff_1 Administrative staff_...	Norwegian, Icelandic, Liechtenstein entities		

PRINCIPAL INVESTIGATOR (PI) - INFORMATION

Professional title/academic degree, name and surname

1.	Contribution to the project Nature of contribution to the project, entity, scope of work [in English]
2.	PhD Is the Principal Investigator a PhD holder? (YES/NO) if YES: year of PhD award, academic branch / branch of art in Polish, academic branch / branch of art in English, academic discipline / discipline of art in Polish, academic discipline / discipline of art in English, awarded by: Entity's name in the original language (transcription to Latin), entity's name name in English
3.	Young researcher (this section will only appear if according to the year of doctoral degree conferment it cannot be clearly determined whether or not the PI is a young researcher for the purposes of the statutory definition)

Please help us to establish whether the PI fulfils the criterion of a young researcher. The information below is for statistical purposes only and shall not affect the eligibility for the call or any part of the proposal form.

	PhD data One can enter information on the career breaks by selecting: I wish to include information on PI's career breaks within 7 years after being awarded a doctorate If this option is chosen, the following fields will appear: Career breaks on account of maternity leave, adoption leave, paternity leave or parental leave granted pursuant to the Labour Code of 26 June 1974, or maternity allowance or parental allowance or sickness benefit or rehabilitation benefit collected on account of unfitness for work, including any caused by a health condition requiring physiotherapy within 7 years after being awarded a doctorate. Total number of days.
4.	Academic disciplines The main academic discipline (according to the classification of the Ministry of Science and Higher Education) One can enter up to two academic disciplines; if two academic disciplines are entered, specify the main discipline
5.	Personal data name, middlename, surname, previous surname, professional title/academic degree, PESEL (if any), date of birth, citizenship, gender
6.	Contact information phone No., e-mail, electronic delivery box ESP (ePUAP), UPP/UPD Correspondence concerning the proposal, including the funding decision, shall be sent to the Electronic Delivery Box address.
7.	Home address, correspondence address (if different from home address) street, street No., apartment No., postcode, town/city, voivodeship, country
8.	Researcher's electronic identifier optional, ORCID system identifier (www.orcid.org)
9.	Employment entity's name and position in Polish, entity's name and position in English / not currently employed

PERSONNEL COSTS AND SCHOLARSHIPS

No.	Name / nature of contribution to the project	Entity	Type of employment	Project-related remuneration period [in months]	Annual cost [PLN]	Total salary cost on grant [PLN]
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The costs of the staff assigned to the project (researchers, Master's and PhD students, technicians, and other research-supporting staff directly involved in the project, and the person responsible for the administrative and financial management of the project), comprising actual salaries plus social-security charges and other statutory costs included in the remuneration, are eligible provided they comply with the Project Promoter's and Project Partner's standard policy on remuneration.

Please note that the amounts indicated for Polish entities in the annual cost column are maximum amounts and entail full-time employment for a full year. In the case of part-time employment and/or employment for less than the entire year, the maximum amount is proportionally calculated.

Please note that most partners (such as universities, university colleges, enterprises, health authorities) from Norway, Iceland and Liechtenstein, should use the same rates for personnel costs as in H2020 projects. Indirect costs (overheads) are calculated as a flat rate of 25%. However, Norwegian research institutes which report personnel rates to the Research Council of Norway, and have those personnel rates calculated and approved by the RCN, may use those as Standard scales of unit costs (ref. Regulation art. 8.4.b). This means they should use the same rates as in applications to RCN calls. It is important to note that in such cases, no indirect or overhead costs should be included in the budget, as they are already included in the personnel rates. Link to list of institutions eligible for the STIM-EU instrument, which also lists all institutes with personnel rates approved by the Research Council of Norway which can be used as Standard scales of unit costs in EEA and Norway Grants projects: <https://www.forskingsradet.no/contentassets/3aac4d1b26724a1d8b9d1919814e84d7/stim-eu-liste-over-institutter-2019-med-logo.pdf>

The full time employment contract should be chosen in 'type of employment' only for post-docs that fulfill the requirements of the relevant Resolution of the NCN Council. In case of the post-doc position awarded according to the Resolution of the Council of the National Science Centre, a full-time employment contract for a person newly employed is possible only. All other Polish researchers and researchers from the foreign teams should indicate 'salary' under 'type of employment' also if they are employed under a full time employment contract in the project.

1.	Principal Investigator (PI)	Polish entity - leader only	salary		190 000	
2.	Partner Please note! The leader of the research team at the project partner is indicated here, and must be a workshop participant	Polish entities	salary		170 000	
3.	Co-Investigator Co-Investigator is a researcher, a member of the scientific team	Polish entities	salary		120 000	
4.	Post-doc A person newly employed at the post-doc post under a full-time employment contract in accordance with the Resolution of the NCN Council concerning the IdeaLab call.	Polish entities	full-time employment salary		120 000	
5.	Specialist auxiliary post A specialist auxiliary post is a specialist supporting position for persons with specialist knowledge and experience, such as lab-managers, technicians etc.	Polish entities	salary		100 000	
6.	Administrative staff Remuneration of the administrative project manager or specialist administrative auxiliary staff; costs are eligible to the extent that they relate to the cost of activities which would not be carried out if the project was not undertaken.	Polish entities	salary		100 000	
7.	Scholarship grantee/student/PhD student Scholarships are awarded according to Resolution No 25/2019 of the NCN Council. Please note that the indicative minimum amount in this programme is PLN 3,500/month. The total budget of scholarships for each month of the project implementation may amount to 30,000 PLN.	Polish entities	scholarship/student or PhD student salary		3500-5000 PLN per month	
8.	Partner Please note! The leader of the research team at the project partner is indicated here, and must be a workshop participant	Foreign entities	salary		applicable institutional rates for international projects	
9.	Co-Investigator Research staff (professor, assistant professor, researcher, lecturer, research assistant etc.)	Foreign entities	salary			
10.	Post-doc	Foreign entities	salary			
11.	PhD fellows	Foreign entities	salary			
12.	Specialist auxiliary post A specialist auxiliary post is a specialist supporting position for persons with specialist knowledge and experience, such as lab-managers, technicians etc.	Foreign entities	salary			
13.	Administrative staff Remuneration of the administrative project manager or specialist administrative auxiliary post is eligible to the extent that they relate to the cost of activities which would not be carried out if the project was not undertaken.	Foreign entities	salary			

RESEARCH EQUIPMENT

1.	Name of research equipment in Polish					
2.	Name of research equipment in English					
3.	Description [in English] Please provide a description and justification					
4.	Merit-based justification for the purchase [in English] If the entire purchase price of the equipment is claimed by way of an exception, please, provide a justification that the equipment is an integral and necessary component for achieving the outcomes of the project.					
5.	Entity					
6.	Year of purchase or construction					
7.	Unit cost [PLN]					
8.	Number of units					
9.	NCN's contribution [PLN]					
10.	Entity's contribution (if any) [PLN]					

OTHER DIRECT COSTS

Other direct costs						
1.	Name/description [in English]					
2.	Category	1. travel and subsistence allowances for staff taking part in the project; 2. costs of consumables and supplies; 3. costs entailed by other contracts; 4. costs arising directly from requirements imposed by the project contract for each project, 5. subcontracting				
3.	Entity					
4.	Calculation and merit-based justification for the purchase [in English]					
5.	Annual cost [PLN]	Year ...	Year ...	Year ...	Year ...	TOTAL

TOTAL COSTS OF THE ENTITIES (calculated automatically)

1.	Entity name					
2.	Indirect costs (%)	25% Is the entity a Norwegian research institute? YES/NO If YES: 0% Norwegian research institutes which report personnel rates to the Research Council of Norway, and have those personnel rates calculated and approved by the RCN, may use those as Standard scales of unit costs. It is important to note that in such cases, no indirect or overhead costs should be included in the budget, as they are already included in the personnel rates.				
		Year ...	Year ...	Year ...	Year ...	TOTAL
Direct costs, including:						
	- personnel costs and scholarships, including:					
	- research equipment, device, software costs					
	- other direct costs					
Indirect costs						
Total costs						

TOTAL COSTS (calculated automatically)					
	Year ...	Year ...	Year ...	Year ...	TOTAL
Direct costs, including:					
- personnel costs and scholarships, including:					
- research equipment, device, software costs					
- other direct costs					
Indirect costs					
Total costs					
Total cost of the project in EURO					
SPECIFIC COST BREAKDOWN (for projects for which funding constitutes state aid)					
1.	Type of expenditure				
2.	Cost category				
3.	Cost type				
4.	Total gross cost [PLN]				
5.	Eligible cost [PLN]				
6.	Own contribution [PLN]				
7.	NCN contribution [PLN]				
8.	Year				
DATA MANAGEMENT					
<i>The description should be written under each question. It is possible to select 'not applicable'.</i>					
1.	Data description and collection or re-use of existing data				
1.1	How will new data be collected or produced and/or how will existing data be re-used?				
1.2	What data (for example the kinds, formats, and volumes) will be collected or produced?				
2.	Documentation and data quality				
2.1	What metadata and documentation (for example methodology or data collection and way of organising data) will accompany data?				
2.2	What data quality control measures will be used?				
3.	Storage and backup during the research process				
3.1	How will data and metadata be stored and backed up during the research process?				
3.2	How will data security and protection of sensitive data be taken care of during the research?				
4.	Legal requirements, codes of conduct				
4.1	If personal data are processed, how will compliance with legislation on personal data and on data security be ensured?				
4.2	How will other legal issues, such as intellectual property rights and ownership, be managed? What legislation is applicable?				
5.	Data sharing and long-term preservation				
5.1	How and when will data be shared? Are there possible restrictions to data sharing or embargo reasons?				
5.2	How will data for preservation be selected, and where will data be preserved long-term (for example a data repository or archive)?				
5.3	What methods or software tools will be needed to access and use the data?				
5.4	How will the application of a unique and persistent identifier (such as a Digital Object Identifier (DOI)) to each data set be ensured?				
6.	Data management responsibilities and resources				
6.1	Who (for example role, position, and institution) will be responsible for data management (i.e the data steward)?				
6.2	What resources (for example financial and time) will be dedicated to data management and ensuring the data will be FAIR (Findable, Accessible, Interoperable, Re-usable)?				
PERSONAL DATA PROTECTION					
<p>Acting pursuant to Article 13 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 2016, No 119, p.1), this is to inform all those applying for funding of a research project, scientific activity, fellowship or doctoral scholarship that:</p> <p>a) the National Science Centre ("NCN") with its registered office in Krakow at ul. Twardowskiego 16, 30-312 Kraków, is the controller of your personal data,</p> <p>b) the NCN's designated Data Protection Officer can be contacted via electronic mail at iod@ncn.gov.pl, by phone at +48 12 341 9113 or directly at the registered office of the data controller,</p> <p>c) the NCN shall process your personal data pursuant to Article 6 (1) (c) of the General Data Protection Regulation, in conjunction with Article 20 of the Act on the National Science Centre of 30 April 2010 (Journal of Laws of 2018, item 947, as amended),</p> <p>d) your personal data shall be processed for the purpose of:</p> <ul style="list-style-type: none"> - evaluation of the proposal for funding of a research project, scientific activity, fellowship or doctoral scholarship, - supervision, financial and accounting operations, audits performed in the course of and after the completion of the research project, scientific activity, fellowship or doctoral scholarship, evaluation of implementation thereof and settlement of funding agreements, if funding is granted for the completion of a research project, scientific activity, fellowship or doctoral scholarship, and - evaluating the NCN's own tasks, reporting, dissemination of the information on the NCN's calls for proposals throughout the scientific community, implementation of other activities regulated by generally applicable laws and for archiving purposes, <p>e) your personal data shall be processed from the moment it has been collected for as long as it is necessary to achieve the purposes indicated in point d) and to pursue related claims, for the period required by generally applicable laws and for the period of storage as defined by the NCN's records management procedures and the Uniform File Classification System,</p> <p>f) provision of your personal data is a statutory requirement and without its disclosure the purposes described in point d) cannot be achieved,</p> <p>g) the recipients of your personal data may only be entities authorised to collect personal data pursuant to generally applicable laws and, to the extent specified in Article 31 of the Act on the National Science Centre of 30 April 2010 (Journal of Laws of 2018, item 947, as amended), individuals using the NCN's website,</p> <p>h) your personal data may be transferred for processing to third parties, such as the National Information Processing Institute with its registered office at al. Niepodległości 188b, 00-608 Warsaw. Such third parties process data based on personal data transfer contracts and are also bound to keep the data being processed confidential,</p> <p>i) you have the right to access your personal data, correct your personal data and restrict the processing of your personal data, and</p> <p>j) you have the right to lodge a complaint with the President of the Personal Data Protection Office if the General Data Protection Regulation is violated.</p>					
ADMINISTRATIVE DECLARATIONS					
1.	Declarations by the PI I hereby declare that: 1. the research tasks specified in this proposal are not and have not been funded from the NCN resources and/or from other sources; 2. should I apply for or receive funding of the research tasks specified in this proposal from another source than the NCN, I shall: a) in the event that funding is received from the NCN: - resign from applying for funding from another source or - notify the authorised representative of the entity acting as the applicant of my resignation from funding of research tasks allocated by the NCN Director or b) in the event that funding is received from another source: - notify the authorised representative of the entity acting as the applicant of my resignation from applying for funding under this call of proposal organised by the NCN or - resign from accepting funding from other source; 3. should the proposal be recommended for funding, the results generated during the research project shall be evaluated and published in a journal/journals of international impact; 4. should the proposal be recommended for funding, I agree to have the project abstract for the general public published on the National Science Centre's and National Information Processing Institute's websites alongside the information on the call's results; 5. I have read the rules according to which the decision of the NCN Director is delivered; 6. I agree to have the application verified using anti-plagiarism software and the contents of the application placed in the software database; and 7. I have read the Code of the National Science Center on Research Integrity and Applying for Research Funding and undertake to use it. 8. the project complies with the principle of equal opportunities and non-discrimination, including accessibility for people with disabilities and the principle of equality between women and men (the project has a neutral or positive impact on the implementation of the principle of equal opportunities and non-discrimination).				
2.	Declarations by the head of the entity / authorised representative				

	<p><i>I hereby declare that:</i></p> <ol style="list-style-type: none"> 1. the research tasks specified in this proposal are not and have not been funded from the NCN resources and/or from other sources; 2. should I apply for or receive funding of the research tasks specified in this proposal from another source than the NCN, I shall: <ol style="list-style-type: none"> a) in the event that funding is received from the NCN: <ul style="list-style-type: none"> - resign from applying for funding from another source or - resign from funding of research tasks allocated by the NCN Director or b) in the event that funding is received from another source: <ul style="list-style-type: none"> - resign from applying for funding under this call of proposal organised by the NCN or - resign from accepting funding from other source; 3. should the research project be awarded funding, acting on behalf of the entity I represent, I shall: <ol style="list-style-type: none"> a) include the research project in the financial plan of the entity; b) employ the project's principal investigator in compliance with the proposal and principles set out for the call; c) employ investigators necessary to conduct the research project in compliance with the proposal and principles set out for the call; d) provide the conditions required for the completion of the research, including access to laboratory/office premises and research equipment required for the completion of the research; e) provide the project with administrative and accounting assistance; f) supervise the completion of the research project and proper disbursement of project monies; 4. should the proposal be recommended for funding, I agree to have the project abstract for the general public published on the National Science Centre's and National Information Processing Institute's websites alongside the information on the call's results; 5. I have read the rules according to which the decision of the NCN Director is delivered; 6. I agree to have the application verified using anti-plagiarism software and the contents of the application placed in the software database; and 7. I have read the Code of the National Science Center on Research Integrity and Applying for Research Funding and undertake to use it; 8. the institution I represent and the project partners are not bankrupt or being wound up, haven't been convicted of an offence concerning their professional conduct, comply with their obligations relating to the payment of social security contributions or the payment of taxes, haven't been the subject of a judgment for fraud, corruption, involvement in a criminal organisation, money laundering or any other illegal activity, subject to a conflict of interests or guilty of misrepresenting information, haven't committed an irregularity in the implementation of any other action under financing provided by the European Union or under financial contributions provided by the EFTA States in relation to the EEA Agreement; 9. the institution I represent and the project partners have not been excluded from the possibility of receiving funding based on art. 207 section 4 of the Act on Public Finance of August 27, 2009 (Journal of Laws of 2019, item 869) and have not been entered into a register referred to in art. 210 of the Act on Public Finance of August 27, 2009; 10. pursuant to art. 12 section 1 item 1 of the Act on the Effects of Delegating Work to Foreigners Unlawfully Residing in Poland of 15 June 2019 (Journals of Laws of 2012, item 769, as amended), the institution I represent and the project partners have not been banned from applying for funding described in art. 5 section 3 items 1 and 4 of the Act on Public Finance of August 27, 2009 (Journal of Laws of 2019, item 869) under a legally binding court judgment or the ban period laid down in the court judgment has lapsed; 11. pursuant to art. 9 section 1 item 2(a) of the Act on Liability of Collective Entities for Acts Prohibited under Penalty (Journals of Laws of 2012, item 628), the institution I represent being a collective entity and the project partners have not been banned from applying for funding described in art. 5 section 3 items 1 and 4 of the Act on Public Finance of August 27, 2009 (Journal of Laws of 2019, item 869) under a legally binding court judgment or the ban period laid down in the court judgment has lapsed.
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ELECTRONIC SUBMISSION	
1.	<p>PI's declaration <i>Attach a confirmation signed by hand and scanned OR signed by qualified electronic signature in the PAdES format</i></p>
	<p>Download the PI's declaration Upload the scan of the PI's declaration/Upload the electronically signed PI's declaration</p>
2.	<p>Entity's confirmation of submitting the proposal <i>Attach a confirmation signed by hand and scanned OR signed by qualified electronic signature in the PAdES format</i></p>
	<p>Download the confirmation of submitting the proposal by Head of the entity/ authorised representative Attach a confirmation scan/ confirmation bearing an electronic signature</p>