

**SONATINA 10**

**SONATINA is addressed to researchers with a PhD degree awarded in the proposal submission year or within 3 years prior to the proposal submission year (between 1 January 2023 and 31 December 2025) or will be awarded a PhD degree by 15 May 2026.**

The objective of the call is to support the career development of early-stage researchers by creating opportunities for employment and research in Poland and enabling them to gain knowledge and experience during fellowships in first rate foreign research institutions. The proposal form may include information on the career breaks that extend the eligibility period for the call and period of principal investigator's scientific track record.

**COMPLETION OF SONATINA PROPOSAL IN THE OSF SUBMISSION SYSTEM**

The guidelines are for your reference purposes only. Proposal forms must be filled in with information specified in the NCN Council Resolution applicable to the call and in the proposal form in the OSF submission system.

**Proposal must be submitted through the system by 16 March 2026, 2 pm.**

**CREATION OF NEW PROPOSAL**

Duration	<p>Funding may be sought for projects lasting:</p> <ul style="list-style-type: none"><li>• 24 months or</li><li>• 36 months.</li></ul> <p>Further sections of the proposal are determined by the information provided here. Project duration cannot be changed later.</p> <p>If the project duration changes, a new proposal must be created.</p>
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**GENERAL INFORMATION**

Project Title	<p>Polish and English</p> <p>The title in Polish must be identical to the title in English.</p>
Keywords	<p>Polish and English</p> <p>Keywords in English must be identical to the keywords in Polish.</p>
Primary NCN Review Panel	<p>A research field must be selected according to the applicable review panels on the NCN website. Choose from the list: HS1-HS6, ST1-ST11, NZ1-NZ9. Only one panel can be chosen.</p> <p>The following basic research<sup>1</sup> proposals may be submitted under the call for the purposes of Article 4 (2) of the Act on Higher Education and Science of 20 July 2018 (consolidated text in Journal of Laws of 2023, item 742, as amended) in any of the academic disciplines covered by the NCN panels adopted by the NCN Council.</p>
Auxiliary NCN Review Panels	<p>Choose 1 – 3 auxiliary NCN review panels from the list: HS1_01-HS6_22, ST1_01-ST11_16, NZ1_01-NZ9_12, including at least one from the panel, to which the proposal is submitted. Proposals are evaluated in the panel to which they are submitted. The panel cannot be changed once the proposal has been submitted. Auxiliary review panels allow to select experts and external reviewers for a merit-based evaluation of proposals. The Chair of the Expert Team may decide to have interdisciplinary proposals additionally evaluated by an expert from another panel.</p>

<sup>1</sup> Research means any activity comprising (a) basic research understood as experimental or theoretical work undertaken primarily to acquire new knowledge of the underlying foundations of phenomena and observable facts, without any particular application or use in view; b) applied research understood as an investigation undertaken in order to acquire new knowledge and skills, directed primarily towards developing new products, processes or services or introducing significant improvements thereto.



## APPLICANT

Applicant's Status	<p>Pursuant to the terms of the call, proposals may be submitted by entities, where at least one discipline has been assigned a scientific evaluation category, as referred to in Article 269 (1) of the Act on Higher Education and Science of 20 July 2018 (Journal of Laws of 2024, item 1571, as amended) and for which project funding will not constitute state aid.</p> <p>Where a group of entities applies, the condition must be met by the Leader.</p> <p>Where a natural person applies, the condition must be met by the host institution for the project.</p> <p>Only the following entities are allowed to seek funding of their research projects:</p> <ol style="list-style-type: none"><li>1. universities;</li><li>2. federations of science and HE entities;</li><li>3. research institutes of the Polish Academy of Sciences, operating pursuant to the Act on Polish Academy of Sciences of 30 April 2010;</li><li>4. research institutes, operating pursuant to the Act on Research Institutes of 30 April 2010;</li><li>5. international research institutes established pursuant to other acts and acting in the Republic of Poland;<ol style="list-style-type: none"><li>5a. Łukasiewicz Centre operating pursuant to the Act on the Łukasiewicz Research Network of 21 February 2019;</li><li>5b. institutes operating within the Łukasiewicz Research Network;</li><li>5c. Medical Centre of Postgraduate Education</li></ol></li><li>6. Polish Academy of Arts and Sciences;</li><li>7. other institutions involved in research independently on a continuous basis;</li><li>8. groups of entities (at least two entities mentioned in sections 1-7 or at least one institution as such together with at least one company);</li><li>9. scientific and industrial centres laid down in the Act on Research Institutes of 30 April 2010;</li><li>10. research centres of the Polish Academy of Sciences laid down in the Act on the Polish Academy of Sciences of 30 April 2010;</li><li>11. scientific libraries;</li><li>12. companies operating as R&amp;D centres within the meaning of the Act on Certain Forms of Support to Innovative Activities of 30 May 2008;</li><li>13. legal entities with their registered office in Poland;<ol style="list-style-type: none"><li>13a. President of the Central Office of Measures</li></ol></li><li>14. natural persons;</li><li>15. companies conducting research in another organisational form than laid down in points 1-13.</li></ol> <p>Applicant is solely responsible for choosing their status, and no guidance is provided by the NCN Officers in order to maintain impartiality.</p> <p>The applicant status specified in the proposal must comply with the facts and legal status. The status will be verified during the eligibility check.</p>
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	<p><b>PLEASE NOTE:</b> If a proposal is submitted by a natural person, the participating entity must not be a group of entities.</p> <p>If a proposal is submitted by a group of entities or a natural person, enter the name, country and status of the participating entity/entities.</p> <p><b>PLEASE NOTE:</b> One must not be named as both the principal investigator and authorised representative of the participating entity in the proposal.</p> <p>Additional analysis of the legal and organisational situation as well as financial standing of applicants outside of the public finance sector and operating for less than 5 years or unable to establish sufficient assurance of proper project implementation.</p> <p>If a natural person applies, the analysis is performed with respect to the participating entity; if a group of entities, the analysis is performed with respect to each partner.</p>
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#### PARTICIPATING ENTITIES

Entity Name	<p>Polish and English</p> <p>Entity (level I only), lower organisational levels must not be entered.</p> <p>For entities of the Polish HE and science system, data is downloaded from the POL-on system.</p> <p>Enter data of entities outside the system from the REGON database.</p> <p>Enter data of entities outside both systems manually.</p> <p>If the participating entity's data is downloaded from the POL-on system or REGON database, most of the information will be downloaded automatically.</p> <p>Verify the data and correct any invalid or outdated data.</p> <p>The National Science Centre cannot modify the participating entity's data.</p>
Country	Only entities located in Poland can be entered.
Leader	If a group of entities applies, it is required to identify the leader. The principal investigator's employer acts as the leader of the group of entities.
Agreement on collaboration for the purposes of completion of the requested research project	<p>Polish</p> <p>If a group of entities applies, the agreement on collaboration for the purposes of completion of the requested research project must be annexed.</p> <p><b>PLEASE NOTE:</b> Only entities located in Poland may compose a group of entities.</p> <p><b>The agreement template is available in the OSF submission system and in the call text.</b></p> <p>The agreement template includes the required information and documents, and must not be modified or supplemented by additional provisions on cooperation between the parties.</p> <p><b>PLEASE NOTE:</b> The agreement is generated in PDF format in the OSF submission system. If the entities are modified, a new agreement must be downloaded, signed, and uploaded in the system.</p> <p>Although a group of entities may sign additional documents governing collaboration within the group, they should not be annexed to the proposal in the OSF submission system.</p> <p>Annex the cooperation agreement with electronic signature in PDF format or scan of the document signed by hand.</p>



	<p>Documents signed electronically must bear an advanced electronic signature or qualified electronic signature in compliance with Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC.</p> <p><b>PLEASE NOTE:</b> Agreement must be signed by the authorised representatives of the entities forming the group of entities. If signed by anyone other than the authorised representative of the entity, a power of attorney must be attached to the proposal in the <u>Elektroniczna wysyłka</u> [Electronic Submission] tab or annexed to the <i>Agreement</i>.</p> <p>Agreements containing mixed forms of signatures will be accepted, e.g., the leader signs the agreement with a qualified electronic signature, while partner/s sign/s it by hand. In this case, the agreement must be signed by hand and then with a qualified electronic signature in the PAdES format.</p>
<b>PARTICIPATING ENTITY DATA</b>	
Head of Entity/ Authorised Representative	Fill in the required fields as indicated by the system. If the conformation of proposal submission is signed by an authorised representative of the entity rather than the head of the entity, the proposal must be accompanied by a power of attorney/ authorisation to represent the entity for proposal submission purposes. The power of attorney must be attached in the <u>Elektroniczna wysyłka</u> [Electronic Submission] tab.
NIP (Tax Identification Number), REGON (Statistical Identification Number) and KRS (Court Register Number)	Fill in the required fields as indicated by the system. If the applicant is not registered in the Companies Register of the National Court Register (KRS), tick “not applicable”.
Evaluation of scientific activity	<p>Pursuant to the terms of the call, proposals must be submitted by entities, where at least one discipline has been assigned a scientific evaluation category, as referred to in Article 269 (1) of the Act on Higher Education and Science of 20 July 2018 (Journal of Laws of 2024, item 1571, as amended).</p> <p>Where a group of entities applies, the foregoing condition must be met by the Leader.</p> <p>Where a natural person applies, the foregoing condition must be met by the host institution for the project.</p> <p>If an entity is downloaded from the POL-on system, state if the entity is subject to evaluation. If the entity is downloaded outside of the POL-on system, “NO” will be entered automatically. The applicant, participating entity or leader of the group of entities must be subject to evaluation. If “NO” is entered, proposal submission will be disabled.</p>
Contact Details	<p>In this section, enter the contact details (e.g. phone no, e-mail address, Electronic Delivery Box (ePUAP) address, electronic delivery address (ADE), website address, etc.).</p> <p>For a group of entities, enter the details of each member individually.</p> <p>The ESP (ePUAP) address must be in the following format: /<i>identyfikator_użytkownika/nazwa_skrytki</i> [/user_identifier/box_address]</p> <p><b>PLEASE NOTE:</b> Provision of the entity’s Electronic Delivery Box (ePUAP) address is obligatory.</p> <p><b>Electronic delivery address (ADE).</b></p>



	<p>At present, it is not required to provide one's electronic delivery address. How is an electronic delivery address structured? An e-delivery address is composed of letters and numbers as follows: AE:PL-XXXXX-XXXXX-YYYY-ZZ where: AE - electronic address PL - ISO 3166 country code (in this example, Poland) X - numbers Y - letters Z - checksum number, e.g.: AE:PL-12345-67890-ABCDE-12 Communication concerning the proposal, including the funding decision, will be sent to the ESP (ePUAP) address or ADE. Verify the addresses provided in the proposal and confirm that they have been activated with the respective operators (in particular the ADE).</p>
Registered Address and Contact Address	Fill in the required fields as indicated by the system.
<b>STATE AID</b>	
Will the Project Funding Constitute State Aid?	<p>“NO” is the only acceptable answer. No state aid will be granted for the call. In order to determine if project financing does not constitute state aid, it is necessary to review the <a href="#">State aid</a> rules in the OSF and the call text.</p>
<b>INFORMATION ON THE FELLOWSHIP</b>	
Host institution	According to NAWA regulations: Name of the Host institution.
Address	Street, town/city, postal code, region, country
Duration [months]	3-6 months
Host	According to NAWA regulations: Supervisor in the Host Institution. professional title / academic degree, name, surname
I declare that I am the holder of a severe or moderate disability certificate, and I apply for support for a person with a disability. (YES/NO)	If a researcher is the holder of a sever or moderate disability certificate, they may be awarded a higher amount of lump-sum subsistence and accommodation costs in a foreign research institution.
Grounds for choosing the participating entity	English Grounds for choosing the participating entity in terms of reputation, research infrastructure and specific scientific achievements, description of research, compliance of research with research performed under the project,



	<p>research/ tasks conducted during the fellowship, potential use of knowledge and skills acquired during the fellowship in the future research career of the principal investigator.</p> <p>PDF file (up to 10 MB).</p> <p>No more than: 2 A4 pages.</p> <p>Recommended formatting: top-bottom margins: at least 1.5 cm, left-right margins: at least 2 cm, font: Times New Roman or equivalent, font size: at least 11, interline: single.</p>
Consent for the fellowship	<p>English</p> <p>A research institute's consent for the principal investigator to participate in the foreign fellowship.</p> <p><b>The following information must be included:</b> document's date, name of the host institution for the foreign fellowship, mentor's name, principal investigator's name, number of fellowship months, research facility offered by the foreign host institution (optional), signature of the mentor or authorised representative of the host institution for the foreign fellowship.</p> <p><b>PLEASE NOTE:</b> The document uploaded to the system must include the information above.</p> <p>Attach the document's scan signed by hand or a document bearing an electronic signature in PAdES format as a PDF file.</p> <p>Documents signed electronically must bear an advanced electronic signature or qualified electronic signature pursuant to Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC.</p>
Information on fellowship costs covered by NAWA	<p>The table is automatically completed by the system based on the information on the fellowship.</p> <p>The NCN budget does not include the fellowship cost.</p> <p>In the current SONATINA call, the fellowship cost will be covered by the NAWA under the Cooperation Agreement between the NCN and the NAWA.</p> <p>Information on the fellowship will be provided to the NAWA.</p> <p>This section will include a summary breakdown of fellowship costs, subsistence and accommodation costs, lump-sum travel expenses, disability allowance (if applicable) and total cost.</p> <p>According to the terms of the call, the principal investigator in a project recommended for funding must submit a fellowship funding application to the NAWA.</p> <p>If any individual involved in the preparation of the proposal or project performance has been identified in this section, they must be also identified in the "Individuals identified in the proposal" section.</p>
<b>INTERNATIONAL COOPERATION</b>	
Type of Cooperation/ Countries / Entities	<p>English</p> <p>If a project is carried out in international cooperation, enter information on the cooperation (country and entity) together with <u>a description of the benefits resulting from the cooperation</u>. <u>The following are not considered international cooperation:</u></p> <p>a) participation in international conferences,</p> <p>b) dissemination of information on the project abroad</p>

	<p>c) implementation of research tasks by a Polish research team abroad without participation of investigators from foreign research institutions, d) cooperation with foreign researchers employed by Polish entities.</p> <p>If "YES" is ticked in SONATINA, proposal evaluation includes international cooperation.</p> <p><b>PLEASE NOTE:</b> The proposal should not be accompanied by any documents confirming international cooperation, in the case of which, only the benefits of the cooperation need to be described.</p> <p>The NCN finances research projects performed by a Polish entity. If the project is carried out in international cooperation, foreign partners must have their own sources of funding secured.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p> <p><b>PLEASE NOTE:</b> The applicant and principal investigator jointly decide if the proposal should include international cooperation and NCN Officers provide no guidance in this respect to ensure impartiality.</p>
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#### ABSTRACT

Abstract	<p>English Up to 4500 characters, with spaces (plain text – no formulas, no graphics).</p> <p>The abstract is annexed to the call for a review, therefore it must include the key information on the project.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
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#### ABSTRACT FOR THE GENERAL PUBLIC

Abstract for the General Public	<p>Polish and English The abstract for the general public must be annexed in Polish and English. Both language versions must be identical.</p> <p>The abstract must be written for the general public and must include the project's goal, description of research, reasons for attempting a particular research topic, and key results expected. It may include drawings/charts/diagrams.</p> <p>If the project is recommended for funding, the abstract for the general public is published on the NCN website alongside the information on the call results pursuant to a consent provided in the <u>Oświadczenie administracyjne</u> [Administrative declarations] section.</p> <p>The abstract must be addressed to the general public, including non-experts in a given area and non-scientists. Descriptions must be attached as two separate PDF files (up to 10 MB).</p> <p>File size: 1 A4 page. Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: at least 2 cm, Times New Roman or equivalent, font size: at least 11, interline: single.</p>
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	<p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
<b>RESEARCH TASKS</b>	
Research Tasks	<p>Polish and English</p> <p>Research tasks to be carried out by the research team must be described in Polish and English.</p> <p>Both language versions must be identical.</p> <p>The purchase of research equipment, participation in conferences, preparation of publications, etc. <u>are not regarded as research tasks</u>.</p> <p>If funding is granted, <i>Plan badań</i> [Research Tasks] will be attached to the agreement.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
<b>RESEARCH TEAM</b>	
Number of Team Members	<p>English</p> <p>Enter information on the research team (number of team members, type of participation, scope of work, required professional qualifications).</p> <p>Provide the number of all research team members carrying out the project, including the principal investigator and other co-investigators (including those not remunerated).</p> <p>Types of participation to choose from under SONATA:</p> <ul style="list-style-type: none"><li>• Principal investigator (PI),</li><li>• Co-investigator.</li></ul> <p>Research team can be added as follows:</p> <ul style="list-style-type: none"><li>• Principal investigator from either the People of Science Database or from outside the Database,</li><li>• Co-investigator from outside the Database</li></ul> <p>The principal investigator may be added from either the People of Science database or based on their PESEL [Personal Identification Number] or name.</p> <p>You can edit your data imported into the form, except for PESEL and name.</p> <p>You can update your data in your profile on the People of Science portal at: <a href="https://ludzie.nauka.gov.pl/">https://ludzie.nauka.gov.pl/</a></p> <p>Information on the research team members and their qualifications, including achievements of co-investigators in the project (if any), must also be included in short and full project descriptions.</p> <p>The names of co-investigators known to the principal investigator at the proposal submission stage must be included in the <u>Zakres prac</u> [Scope of work] or <u>Wymagane kwalifikacje</u> [Required professional qualifications] sections.</p> <p><b>PLEASE NOTE:</b> Single-member teams do not have to have their achievements described in the short and detailed project descriptions. Instead, the principal investigator may provide in the descriptions that team members are described in the <u>Zespół badawczy</u> [Research Team] section.</p>

	<p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
<b>PRINCIPAL INVESTIGATOR (PI)</b>	
Information	<p>Polish and English Information about principal investigator must be provided. The principal investigator can be added from either the People of Science Database pursuant to their PESEL [Personal Identification Number] or from outside the Database. If the principal investigator's details are entered from the People of Science database, most of the information will be uploaded automatically. <u>The data must be verified.</u> <b>PLEASE NOTE:</b> If researcher's details downloaded from the People of Science database are out of date, you may correct them in their profile on the People of Science portal at: <a href="https://ludzie.nauka.gov.pl/ln/">https://ludzie.nauka.gov.pl/ln/</a>. The National Science Centre cannot modify the principal investigator's details. <u>Restriction on submitting proposals to NCN calls are laid down in §8 of the</u> <u>Regulations on awarding funding for research tasks.</u> A researcher may act as the principal investigator only once per call. Therefore, only one proposal in which the same researcher is named as the principal investigator, can be subject to an evaluation. The principal investigator in a project submitted to SONATINA must be a researcher with a PhD awarded in the proposal submission year or within 3 years prior to the proposal submission year (between 1 January 2023 and 31 December 2025) or will be awarded a PhD degree by 15 May 2026, with scientific achievements including at least one paper published or accepted for publication. For research in art, the principal investigator must be a researcher with a PhD awarded in the proposal submission year or within 3 years prior to the proposal submission year (between 1 January 2023 and 31 December 2025) or will be awarded a PhD degree by 15 May 2026, with scientific achievements including at least one paper published or accepted for publication or at least one artistic achievement or achievement in research in art. <b>A researcher may act as the principal investigator only once per SONATINA.</b> A former principal investigator in a proposal submitted to SONATINA and recommended for funding, where the funding agreement has not been signed with the NCN, <u>can</u> be named as the principal investigator in another proposal submitted to SONATINA. A former principal investigator indicated in SONATINA, where the funding agreement has been signed and terminated, <u>must not be named as the principal investigator</u> in another proposal submitted to SONATINA. The principal investigator must be employed by the participating entity for the project, where at least one discipline has been assigned a scientific evaluation category for the purposes of Article 269 (1) of the Act on Higher Education and Science of 20 July 2018 and from which the principal investigator has not earned a PhD</p>



	<p>degree pursuant to a full-time employment contract. This requirement must be met by the project start date. The principal investigator is required to spend at least 50% of the project duration period in Poland or at the foreign division of the participating entity. The foregoing only applies to entities specified in Article 7 (1), (1), (2) and (4) – (7) of the Act on Higher Education and Science and entities specified in Article 27 (1) (3) – (5) of the NCN Act. In the event of other entities involved in the projects, the principal investigator is required to spend at least 50% of the project duration period in Poland, regardless of whether they have branches or divisions abroad. During the project period, the principal investigator is required to be available to the participating entity for the project. This period includes evidenced project-related business trips, holidays, time off work and other excused absence from work governed by applicable law.</p>
PhD degree	<p>Polish Under SONATINA, the principal investigator in a SONATINA call must be a holder of a PhD degree awarded in the proposal submission year or within 3 years prior to the proposal submission year (i.e. between 1 January 2023 and 31 December 2025) or will be acquired a PhD degree by 15 May 2026. The end date of the call for proposals is deemed the proposal submission date. Fill in the required fields as indicated by the system. If "YES", enter the year in which the degree was conferred. For multiple PhD holders, enter the date of award of the first PhD. Confirmation of the principal investigator's PhD degree must be uploaded to the system. File format: electronically signed files in PAdES<sup>2</sup> format are acceptable as well as document scans signed by hand, both in PDF format. If "NO": A declaration that the principal investigator will earn a PhD degree by 15 May 2026 must be uploaded to the system, i.e. the PhD supervisor's declaration or competent institution's certificate of the forecasted PhD award date. Confirmation of the PhD award must be submitted to the National Science Centre by 20 May 2026. File format: electronically signed files in PAdES<sup>3</sup> format are acceptable as well as document scans signed by hand, both in PDF format.</p>
Information on Career Breaks – Scientific Track Record	<p>You may enter information on career breaks that extend the period from which academic achievements must be demonstrated, i.e.:</p> <ul style="list-style-type: none"><li>• scientific publications; for research in arts: artistic achievements and achievements in research in art,</li><li>• information on research project management or other funding awarded under NCN calls,</li></ul>

<sup>2</sup> Documents signed electronically must bear an advanced electronic signature or qualified electronic signature in compliance with Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC.

<sup>3</sup> Documents signed electronically must bear an advanced electronic signature or qualified electronic signature in compliance with Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC.



	<ul style="list-style-type: none"><li>information on research project management where funding is awarded under other national or international calls.</li></ul> <p>You can enter the following career breaks:</p> <ul style="list-style-type: none"><li>Long-term (over 90 days) evidenced sickness benefits or physiotherapy benefits on account of unfitness for work collected over a period of 10 years prior to the proposal submission year. Enter the number of days.</li><li>Childcare leaves granted pursuant to the Labour Code. Enter the number of days.</li><li><u>For women only</u>: Children born/ adopted. Enter the number of children. The period may be extended by 18 months for every child born or adopted. If the number of children is quoted as well as the number of days of childcare leave granted pursuant to the Labour Code, the system will choose whichever option is more advantageous to account for career break.</li></ul> <p><b>PLEASE NOTE:</b> No documents evidencing career breaks or parenthood need to be annexed to the proposal. The applicant confirms that information in the proposal is true and correct.</p>
Academic Disciplines	Enter information on the main scientific discipline according to the Classification of fields and disciplines of science and disciplines of the arts, to which the principal investigator is assigned. No more than two. The first discipline will be automatically indicated as the main one. You can adjust your choice.
Young Researcher	This section will only appear if according to the year of doctoral degree conferment it cannot be clearly determined whether or not the PI is a young researcher for the purposes of the statutory definition. Enter the PhD award date. Information on principal investigator's career breaks over a period of 7 years since their PhD award date. Career breaks on account of maternity leave, adoption leave, paternity leave or parental leave granted pursuant to the Labour Code of 26 June 1974, or maternity allowance or parental allowance or sickness benefit or rehabilitation benefit collected on account of unfitness for work, including any caused by a health condition requiring physiotherapy over a period of 7 years since their PhD award date. Enter the total number of days.
Personal Data and Contact Details	Polish Enter personal data of the principal investigator and contact details, including residence address, address for correspondence and researcher's electronic ID. <b>PLEASE NOTE:</b> Enter your correct ePUAP (Electronic Delivery Box) address, e-mail address or electronic delivery address (ADE). Provision of the one's e-mail address is obligatory. The ePUAP address must be in the following format: /identyfikator_ użytkownika/nazwa_skrytki [user_identifier/box_address] If a natural person applies, communication concerning the proposal, including the funding decision, will be sent to their ePUAP address or, if it is missing, to the principal investigator's e-mail address. At present, it is not required to provide one's ePUAP and ADE address. <b>Electronic delivery address (ADE).</b> How is an electronic delivery address structured? An electronic delivery address is composed of letters and numbers as follows:

		<p>AE:PL-XXXXX-XXXXX-YYYY-ZZ where: AE - electronic address PL - ISO 3166 country code (in this example, Poland) X - numbers Y - letters Z - checksum number, e.g.: AE:PL-12345-67890-ABCDE-12 <b>Researcher's electronic ID</b> - optional, ORCID system identifier (<a href="http://www.orcid.org/">http://www.orcid.org/</a>)</p>
Employment		<p>Polish and English Enter the name of the entity employing the principal investigator and the position held. You can also choose: "Not currently employed".</p>
Academic and Research Track Record	Academic and Research Career	<p>English Provide the key information on your academic and research career, scientific or artistic activity other than publication- or grant-related activity, other scientific achievements and other major aspects allowing the Expert Team to accurately evaluate your scientific achievements as a stage in the career.</p> <p><b>RECOMMENDED TEMPLATE:</b></p> <p><u>Information on education, academic degrees/titles and employment</u> (date degree/title conferred, institution, discipline; start date – end date, institution, and position).</p> <p><u>Research stays at home and abroad</u> (length of the visit, country, institution, type of visit).</p> <p><u>Lectures and presentations</u> (information on keynote speeches and presentations delivered at renowned international conferences and in the case of arts, information on active participation in renowned artistic events).</p> <p><u>Prizes and awards</u> (date, type of award and place; the most important national and international awards for research or artistic activity).</p> <p><u>Other significant achievements</u> (e.g., training young staff, teaching, organisational and social activity, patents, cooperation with the economic environment, membership in editorial boards of renowned academic press/journals, reviewing).</p> <p><u>Other key information impacting the evaluation of the academic and research career</u> (e.g., concerning long career breaks or non-academic professional activity).</p> <p>The above template is recommended but not compulsory. Researcher's CV is meant to promote the freedom of speech. The description should be clear and explicit. <b>Page limit: 8,000 characters.</b></p> <p><b>PLEASE NOTE:</b> Do not disclose any sensitive data for the purposes of Article 9 (1) of the Personal Data Protection Regulation, i.e. personal details revealing racial or ethnic origin, political opinions, religious or</p>

		philosophical beliefs, or trade union memberships, as well as processing genetic data, biometric data to clearly identify an individual or data concerning their health, sex life or sexual orientation. The National Science Centre is not authorised to process any such data as part of its statutory tasks.
	Publication Record	<p>Enter 1 to 10 of the most important papers published or accepted for publication (letter of acceptance required) in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.03.2026 ) and attach 1 to 3 most important publications from the list as PDF files.</p> <p>The end date of the call for proposals is deemed the proposal submission date.</p> <p>For research in art, enter up to 10 most important papers published or accepted for publication (letter of acceptance required) or artistic achievements and achievements in research in art in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.03.2026 ). <u>If one or more publications are indicated, attach 1 to 3 of them as PDF files. You must not indicate more than 10 publications or artistic achievements and achievements in research in art.</u></p> <p>The end date of the call for proposals is deemed the proposal submission date.</p> <p>Provide the following information: author/s, title in the original publication language with translation into English, journal, monograph title in the original publication language, year of publication, publisher, place of publication, volume/issue, pages, ISBN/ISSN, editors, open access (YES/NO), total number of citations without self-citations, publication status (published/accepted for publication), publication DOI number, information if data associated with the publication was made available (YES/NO), DOI number (or other persistent identifier) of data associated with the publication.</p> <p>The publication period to be disclosed will be extended by the career breaks, as provided in the <u>Informacje o przerwach – ankieta dorobku</u> [Information on career breaks – scientific track record] tab.</p>
	Artistic Achievements	<p>English</p> <p>For research in art: a description of up to 10 of the most important artistic achievements and achievements in research in art (in the proposal submission year or over the period of 10 years prior to the proposal submission year, i.e. 01.01.2016 - 16.03.2026 ) with a nationwide or international impact, e.g., authoring and publishing a work of art (a musical score, a record), directing a film, a play or an opera, playing a lead role, authoring an individual exhibition, actively participating in an international festival or a national festival of international significance, directing an international artistic venture.</p> <p>The end date of the call for proposals is deemed the proposal submission date.</p> <p>You must not indicate more than 10 publications or artistic achievements and achievements in research in arts.</p> <p>The period from which artistic achievements and achievements in research in arts must be presented will be extended by the career breaks, as provided in the <u>Informacje o przerwach – ankieta dorobku</u> [Information on career breaks – scientific track record] tab.</p>
	NCN-Funded Research	<p>English</p> <p>Enter information on research project management or other research funding awarded under NCN calls in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.03.2026 ).</p> <p>Research project management means acting as the principal investigator in an NCN project, such as OPUS, SONATINA, SONATA, SONATA BIS, MAESTRO, HARMONIA, SYMFONIA, PRELUDIUM (the mentor is not the</p>

	<p>principal investigator), PRELUDIUM BIS or to international calls, as well as managing/ coordinating a research team in international projects or programmes.</p> <p>Other research funding under NCN calls means:</p> <ul style="list-style-type: none"><li>• FUGA or UWERTURA fellowships,</li><li>• ETIUDA scholarships and scholarship programmes for researchers from Ukraine,</li><li>• research activities under MINIATURA,</li><li>• research components in projects funded under NAWA programmes.</li></ul> <p>In this section, you must not enter research projects or other funding awarded under NCN calls if you have acted as a:</p> <ul style="list-style-type: none"><li>• mentor under PRELUDIUM, etc.,</li><li>• research supervisor under ETIUDA,</li><li>• co-investigator / chief investigator under OPUS, MAESTRO, etc.,</li><li>• scholarship grantee/ student/ PhD student/ post-doc/ senior researcher under OPUS, MAESTRO, etc.</li></ul> <p>Provide the title, registration number, source(s) of funding, name of the call, amount of funding, currency, participating entity, start date, end date, evaluation result (only when project data is loaded automatically), list of the most important publications resulting from the project, publications added by the editor (i.e., published after the submission of the report), in the absence of publications – a brief description of other research results.</p> <p>The period from which the projects must be presented will be extended by the career breaks entered in the <u>Informacje o przerwach – ankietą dorobku</u> [Information on career breaks – scientific track record] tab.</p> <p>The <u>Dane pobrane automatycznie</u> [Automatically downloaded data] section is completed automatically pursuant to the principal investigator's PESEL number. For research completed and settled, information on NCN recommendation and decision will appear.</p> <p>In the <u>Dane wprowadzane ręcznie</u> [Manually entered data] section, the applicant enters information that has not been entered in the <u>Dane pobrane automatycznie</u> [Automatically downloaded data] section. The foregoing applies to Dioscuri, Express call to fund research into Covid-19, ARTIQ, NCN programmes for students or researchers from Ukraine, where proposals are completed outside of the OSF submission system.</p> <p>This section can also be used in specific cases when the data cannot be entered automatically because the PESEL number is missing or has been changed.</p> <p><b>PLEASE NOTE:</b> Projects recommended for funding by the Ministry of Science and Higher Education and whose documents have been submitted to the National Science Centre must be entered in the <u>Inne projekty badawcze spoza NCN</u> [Other non-NCN research projects] section.</p>
Other Non-NCN Research Projects	English Data to be entered manually. Enter information on managing other research projects funded under domestic or international (non-NCN) calls in the proposal submission year or over the period of the 10 years prior to the proposal submission year (01.01.2016 - 16.03.2026).

		<p>The period from which the projects must be presented will be extended by the career breaks entered in the <u>Informacje o przerwach – ankieta dorobku</u> [<i>Information on career breaks – scientific track record</i>] section.</p> <ul style="list-style-type: none"><li>• Present only those projects (up to 5) in which you have acted as a principal investigator and which:</li><li>• have been or are carried out in the proposal year or within 10 years before the proposal year,</li><li>• have been or are funded from the budget for science,</li><li>• have been selected in domestic or international calls and</li><li>• have not and are not funded from the budget for statutory activity.</li></ul> <p>Acting as a principal investigator shall also be understood as managing/coordinating a research group in international projects or programs.</p> <p>Enter the project title, registration number, source(s) of funding, amount of funding, currency, participating entity, start date, end date, list of the most important publications resulting from the project, in the absence of publications – a brief description of other research results. In the absence of the project registration number, enter a number that can help experts identify the project.</p> <p><b>PLEASE NOTE:</b> Enter projects recommended for funding by the Ministry of Science and Higher Education and whose documents have been submitted to the National Science Centre.</p>
Research Achievement	English Description of the most important research achievement (up to 1800 characters). <b>PLEASE NOTE:</b> The tab must not be left empty. If major achievements are missing, enter:none.	
<b>ETHICAL ISSUES</b>		
Ethical Issues	<p>English</p> <p>Before completing the relevant section in the OSF submission system, please read the following documents: Read the <i>Guidelines for applicants to complete the Ethics Issues form in the proposal</i> and the <i>Code of the National Science Centre on research integrity and applying for research funding</i>. Then, complete the relevant sections in the OSF submission system.</p> <p>Answer the questions in each individual group. If individual questions do not apply to the project, use the <u>NIE na wszystkie</u> [NO for all] button to answer “NO for all” questions or all question in a group.</p> <p>If the answer to any question on the form is “YES”, please describe what actions have been/will be taken to ensure that the research covered by the proposal will be carried out according to applicable law and best practices in a scientific field/discipline concerned and provide information on the consents granted to date and on how the conditions will be met.</p> <p><b>PLEASE NOTE:</b> There is no obligation to attach any consents or permits, or information on consents and permits already granted. For research requiring such consents or permits, they must be obtained beforehand and included in the next annual/final report.</p> <p>If the research includes clinical trials with a medicinal product or medical device, a detailed justification of the non-commercial nature of the trial must be provided.</p>	
<b>DATA MANAGEMENT PLAN</b>		



Data Management Plan	<p>English</p> <p>Before this part is completed, read the <a href="#">Guidelines for applicants to complete the Data Management Plan form in the proposal</a> annexed to the call text. You can tick "Does not apply".</p> <p>The NCN acknowledges that some projects will not generate, re-use or analyse research data or similar materials, in which case a short explanation is required as an answer to the question: 1.1 How will new data be collected or produced or how will the existing data be re-used?</p>
<b>SIMILAR RESEARCH TASKS</b>	
Principal Investigator	<p>Answer the questions on double funding.</p> <p>If "YES", indicate ongoing and completed research tasks for which double funding might be suspected if funding is obtained for research tasks covered by this proposal. The explanation should clearly show the differences between the research tasks and justify the need to fund the research tasks in this proposal.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or forecasted project performance, their names must also be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p> <p><b>PLEASE NOTE:</b></p> <ul style="list-style-type: none"><li>• Proposals comprising overlapping research tasks can only be submitted once the funding decision for the previous proposal is final.</li><li>• A researcher performing a research activity covered by a proposal submitted to a MINIATURA call, for which the funding decision is not final, must not be named as the principal investigator.</li></ul>
Authorship/Co-Authorship of the Project	<p>It is necessary to answer to the question of whether the principal investigator is the author or co-author of project descriptions. If the principal investigator is a co-author of project descriptions, name the authors. The information must comply with the facts and legal status.</p>
Entity/ Entities	<p>Information about applying for funding of research tasks covered by the proposal from other sources must also be provided by the entity and if a group of entities applies, all entities in the group.</p> <p>It is necessary to answer the question of whether the entity applying for funding of the research tasks included in this proposal also from other sources. In case the entity is also applying for funding from other sources, please enter the sources of funding.</p>
<b>SHORT DESCRIPTION</b>	
Short description	<p>English</p> <p>The short project description (up to 5 pages) must include:</p> <ol style="list-style-type: none"><li>1) scientific goal of the project (description of the problem to be solved, research questions and hypotheses),</li><li>2) significance of the project (state of the art, justification for tackling a specific scientific problem, justification for the pioneering nature of the project, the impact of the project results on the development of the research field and scientific discipline),</li><li>3) concept and work plan (general work plan, specific research goals, results of preliminary research, a research work programme, e.g. a Gantt chart, including milestones, risk analysis),</li><li>4) research methodology (underlying scientific methodology, methods, techniques and research tools, methods of results analysis, equipment and devices used in research),</li></ol>

	<p>5) composition and qualifications of the research team, including (if applicable) achievements of the co-investigators named in the proposal, applicable to the research tasks covered by the proposal;</p> <p>6) reasons behind the choice of the participating entity, based on its reputation, research infrastructure, specific scientific achievements and their relevance to the research covered by the project, naming the specific research groups or researchers with whom the applicant intends to collaborate;</p> <p>7) project literature (a reference list for publications included in the project description, with full bibliographic data).</p> <p>Text limit of 5 pages A4 applies to the description (Points 1-6). The project literature (Point 7) does not count towards the page limit.</p> <p>Completion of any section on page 6 and onwards of the short project description - other than project literature – will result in the proposal being rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The above-mentioned sections, including references to literature, are mandatory and if any of them is/are missing, the project will be rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The system does not verify compliance of the description with the eligibility criteria of the page limit. The applicant is responsible for ensuring that the description is correct. If the page limit is exceeded, the proposal may be rejected on the grounds that it does not meet the eligibility criteria.</p> <p><b>PLEASE NOTE:</b> Experts evaluating the proposal at stage 1 of the merit-based evaluation have no access to the detailed project description, therefore this description must include information necessary for the proposal to be evaluated.</p> <p>The description must be delivered in PDF format (up to 10 MB).</p> <p>Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: at least 2 cm, Times New Roman or equivalent, font size: at least 11, interline: single.</p> <p>If researchers involved in the drafting of the proposal or project performance are identified in this section, their names must be entered again in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
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#### DETAILED DESCRIPTION

Detailed Description	English The detailed project description (up to 15 pages) must include: 1. scientific goal of the project (description of the problem to be solved, research questions and hypotheses), 2. significance of the project (state of the art, justification for tackling a specific scientific problem, justification for the pioneering nature of the project, the impact of the project results on the development of the research field and scientific discipline), 3. concept and work plan (general work plan, specific research goals, results of preliminary research, a research work programme, e.g. a Gantt chart, including milestones, risk analysis), 4. research methodology (underlying scientific methodology, methods, techniques and research tools, methods of results analysis, equipment and devices used in research), 5. composition and qualifications of the research team, including (if applicable) achievements of the co-investigators named in the proposal, applicable to the research tasks covered by the proposal;
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	<p>6. reasons behind the choice of the participating entity, based on its reputation, research infrastructure, specific scientific achievements and their relevance to the research covered by the project, naming the specific research groups or researchers with whom the applicant intends to collaborate;</p> <p>7. project literature (a reference list for publications included in the project description, with full bibliographic data).</p> <p>Text limit of 15 pages A4 applies to the description (Points 1-6). The project literature (Point 7) does not count towards the page limit.</p> <p>Completion of any section on page 16 and onwards of the detailed project description, other than project literature, will result in the proposal being rejected on the grounds that it does not meet the eligibility criteria. The above-mentioned sections, including references to literature, are mandatory and if any of them is/are missing, the project will be rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The system does not verify compliance of the description with the page limit criteria. The applicant is responsible for ensuring that the description is correct. If the page limit is exceeded, the proposal may be rejected on the grounds that it does not meet the eligibility criteria.</p> <p><b>PLEASE NOTE:</b> Experts evaluating the proposal at stage 2 of the merit-based evaluation have no access to the short project description, therefore this description must include information necessary for the proposal to be evaluated.</p> <p>The description must be delivered in PDF format (up to 10 MB).</p> <p>Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: at least 2 cm, Times New Roman or equivalent, font size: at least 11, interline: single.</p> <p>If researchers involved in the drafting of the proposal or project performance are identified in this section, their names must be entered again in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
<b>PERSONNEL COSTS AND SCHOLARSHIPS</b>	
Principal Investigator (PI)	<p>Salary must be planned pursuant to Annex 2 to the <i>Regulations on awarding funding for research tasks funded by the National Science Centre as regards research projects – Costs in research projects</i> applicable to the respective SONATINA.</p> <p>The principal investigator's salary must fall within: <b>full-time remuneration</b>.</p> <p>Full-time remuneration for the principal investigator in a SONATINA call must be paid for no less than the project period. <b>Full-timer remuneration</b> for the principal investigator is <b>PLN 140,000</b> per annum, provided that they meet all of the following conditions in that period:</p> <ul style="list-style-type: none"><li>• they will receive no other remuneration granted under the heading of direct costs in research projects funded under NCN calls;</li><li>• they will receive no remuneration from another employer pursuant to an employment contract, including an employer with registered office outside of Poland;</li><li>• they will receive no pension benefits or equivalent benefits in Poland or abroad.</li></ul>
Co-investigators	<p>Choose the type of employment:</p> <ul style="list-style-type: none"><li>• additional salary</li><li>• no remuneration</li></ul>

	<p>Additional remuneration can be paid to the research team members, except for the principal investigator. Additional remuneration can be paid to research team members employed pursuant to employment contracts or civil law contracts. A member of the research team who is paid remuneration under an employment contract in the entity performing the research project must not be paid additional remuneration under a civil law contract. Additional remuneration under SONATINA can be used for salaries for students and PhD students. In the SONATINA call, the budget for additional remuneration per each month of project performance specified in the proposal for all co-investigators, with the exception of the principal investigator, is up to PLN 1,500. More information on the costs can be found in the <i>Regulations on awarding funding for research tasks</i> and <i>Regulations on awarding scholarships in NCN-funded research projects</i>. If unjustified costs are planned, the proposal may be rejected.</p>
<b>OTHER DIRECT COSTS</b>	
Other Direct Costs	<p>Polish and English</p> <p>Costs must be planned pursuant to Annex 2 to the <i>Regulations on awarding funding for research tasks funded by the National Science Centre as regards research projects – Costs in research projects</i> applicable to the respective SONATINA.</p> <p>The budget must be well justified with regard to the subject and scope of the research, based on realistic calculations and must itemise expenses covered from the NCN resources (eligible costs).</p> <p>Costs identified as “ineligible” in the Costs of research projects section are not acceptable.</p> <p>Under SONATINA, project funds must not be used for the purchase or manufacturing of research equipment, devices or software, or fellowship costs.</p> <p>In the current SONATA call, the cost of fellowship at the foreign institution will be covered by the NAWA under the Cooperation Agreement between NCN and NAWA.</p> <p>The principal investigator of a project recommended for funding must submit a fellowship application to the NAWA.</p> <p>Eligible costs are subdivided into direct and indirect costs.</p> <p>In the Other direct costs section, specify the type and amount of costs, as well as justification for the expenditure.</p> <p>Direct costs may be planned under the following categories:</p> <ul style="list-style-type: none"><li>• materials and small equipment;</li><li>• outsourced services;</li><li>• business trips,</li><li>• visits and consultations,</li><li>• collective investigators,</li><li>• other costs.</li></ul> <p><b>PLEASE NOTE:</b> NCN Officers provide no guidance as to the cost categories. The applicants must assign the costs to the appropriate category. The costs must be planned in accordance with applicable law, <i>Costs in research projects</i> and internal regulations of the participating entity for the project.</p>



	<p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must be entered in the <u>Osoby wskazane we wniosku</u> [Individuals identified in the proposal] section.</p>
<b>OPEN ACCESS (OA)</b>	
Open Access	<p>Indirect costs of Open Access: this category may cover the costs of open access to publications and/or research data (up to 2% of direct costs).</p> <p>Enter the total Open Access costs for the project period (in PLN). The percentage of forecasted costs will be entered in the <u>Koszty – zestawienie</u> [Budget - Summary] section.</p> <p>The costs of Open Access to publications and research data can be covered by indirect costs.</p> <p>The cost of Open Access to publications can only be covered by indirect costs, if covered by direct costs (under the <u>Inne koszty</u> [Other Direct Costs] section), they will be deemed ineligible.</p> <p>The National Science Centre allows certain open access publication costs to be paid as other indirect costs or entity's contribution.</p> <p>More information on Open Science can be found on the NCN website.</p>
<b>OTHER INDIRECT COSTS</b>	
Other Indirect Costs	<p>They may be allocated to costs indirectly related to the project, including costs of open access to publications and/or research data. The participating entity must arrange with the principal investigator for the distribution of at least 25% of the indirect cost's value. Costs classified as ineligible in the <i>Costs in research projects</i> must not be planned or incurred as indirect costs.</p> <p>Enter the amount of other indirect costs.</p> <p>For entities where no state aid is planned, enter a percentage [%]. Indirect costs of up to 20% of direct costs can be planned.</p>
<b>BUDGET - SUMMARY</b>	
Budget – summary	<p>This section will include a summary breakdown of costs.</p> <p>This section will include the percentage of indirect costs of Open Access and other indirect costs.</p>
<b>PERSONAL DATA PROTECTION</b>	
Personal data protection	<p>Information on personal data processing.</p> <p>Personal data provided by principal investigators and applicants in the proposal will be processed by the National Science Centre until the project end date and settlement (if funding is awarded). Afterwards, it will also be used for statistical purposes. The collected data will be processed in order to evaluate the proposal, project, as well as the tasks carried out by NCN, and dissemination of information on the calls launched by the NCN. Data processing also includes monitoring, supervision, and evaluation of implementation and settlement of NCN-funded projects. The data in the proposal must comply with the facts.</p> <p>For more information, please go to <a href="https://www.ncn.gov.pl/dane-osobowe?language=en">https://www.ncn.gov.pl/dane-osobowe?language=en</a>.</p>



ADMINISTRATIVE DECLARATIONS	
Administrative Declarations	Administrative declarations must be approved by the principal investigator and authorised representative of the participating entity.
EXPERTS	
Information on Potential Conflict of Interest (For NCN Officers Only)	The principal investigator may name up to 3 individuals whom they believe should not evaluate the proposal due to a potential conflict of interest. Enter their names and affiliations. The final decision on the selection of experts rests with the NCN.
INDIVIDUALS IDENTIFIED IN THE PROPOSAL	
Individuals Identified in the Proposal	<p>Polish</p> <p>In this section, the applicants are reminded of their duty to notify the individuals identified in the proposal that their personal details (name, affiliation) are disclosed in the proposal. The foregoing applies to all individuals involved in proposal or project. An organised list of such individuals will allow faster verification of a potential conflict of interest that may occur at any stage of project evaluation, performance and settlement.</p> <p>Identify all individuals named in any part of the proposal, in particular, in the following sections:</p> <ul style="list-style-type: none"><li>• international cooperation,</li><li>• abstract,</li><li>• abstract for the general public,</li><li>• research tasks,</li><li>• research team,</li><li>• similar research tasks/ co-authorship of the project,</li><li>• description/ short description/ detailed description,</li><li>• other costs: visits/ consultations.</li></ul> <p>The principal investigator must not be identified.</p> <p>This section is not subject to an evaluation.</p>
ELECTRONIC SUBMISSION	
Confirmation of submitting the proposal (PI) Confirmation of submitting the proposal (entity)	Once all individual sections of the proposal have been completed and the proposal has been checked for completeness, block it from further editing by clicking the <u>Zablokuj do NCN</u> [Block to NCN] button. Once the proposal is blocked to NCN, only the short and detailed project descriptions can be edited. <b>PLEASE NOTE:</b> Confirmations can be downloaded once the proposal has been completed and blocked from further editing. Please download: <ul style="list-style-type: none"><li>• confirmation of submitting the proposal (PI) and</li><li>• confirmation of submitting the proposal (entity).</li></ul> The confirmations of proposal submission from the principal investigator (PI) and entity downloaded from the OSF submission system are affixed with an electronic OPI PIB seal which is used to ensure the integrity of the data on a document that has been generated (it can be verified that data has not been altered, added or deleted)

	<p>in an unauthorised manner). The OPI PIB seal confirms that the OSF submission system is the source of data. The seal must not be deleted or modified.</p> <p>Confirmations of proposal submission must be signed and attached to the proposal before it is sent to the NCN. Confirmations can be signed in two ways: by hand or electronically.</p> <p>When the applicant is a group of entities, the confirmation must only be signed by the authorised representative of the leader of the group of entities.</p> <p>Confirmations signed electronically must be appended here: <a href="#"><u>Dodaj potwierdzenie podpisane elektronicznie</u></a> [Add confirmation with an electronic signature].</p> <p>Confirmations signed electronically must be affixed with an advanced electronic signature or qualified electronic signature in compliance with <i>Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC</i>.</p> <p>The NCN may request the applicant to demonstrate that the electronic signature complies with the eIDAS Regulation.</p> <p>PDF is the only format acceptable in the OSF submission system. Therefore, electronic signatures must be in the PAdES format.</p> <p>When electronically signed files are attached to a proposal, the system verifies that the document relates to the proposal and its final version, and that it contains the OPI seal and electronic signature. The system does not verify the validity of certificates of attached electronically signed files.</p> <p>If the verification result is successful or inconclusive, the proposal may be submitted. If the verification result is unsuccessful, a proposal must not be submitted until a properly signed file is annexed. If the electronic signature is missing, a scan of the document signed by hand may be annexed.</p> <p>The document must be downloaded, printed out, signed by hand, scanned and uploaded to the <a href="#"><u>Skan potwierdzenia</u></a> [Scan of confirmation] section. The signature must be legible and include the signatory's name.</p> <p>The file that has been scanned must not contain any digital signatures.</p> <p>The applicant must keep the original documents signed by hand until the evaluation end date, and if the proposal is recommended for funding, until the date of signing the funding agreement.</p> <p>If the confirmation of proposal submission (principal investigator) has been signed by anyone other than the principal investigator, an authorisation to represent the principal investigator must be attached in this section. The proposal may be accompanied by an authorisation in the form of an electronic document or a scanned copy of a document signed by hand.</p> <p>If the confirmation of proposal submission (entity) has been signed by anyone other than the head of entity, an authorisation to represent the entity must be attached in this section. The proposal may be accompanied by an authorisation in the form of an electronic document or a scanned copy of a document signed by hand.</p> <p><b>PLEASE NOTE:</b> Confirmations that relate to the final version of the proposal must be attached to the proposal. Personal details in the proposal must be consistent with data in the signature. Verification of signature validity is subject to an eligibility check. Any irregularities identified can be remedied.</p>
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	<p>To submit the proposal, use the <u>Wyślij do NCN</u> [Send to NCN] button at the top of the page. A proposal can only be submitted by the editor, auxiliary editors have no such powers (the <u>Wyślij do NCN</u> [Send to NCN] button will not appear). The proposal is considered submitted once its status changes to "Sent".</p> <p>Please plan your work in advance to ensure your proposal is submitted to the NCN on time. The submission end time, not the start time, matters. The submission deadline (16 March 2025, 2 pm) is final and must not be exceeded.</p>
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