

# CONTRACT ANNOUNCEMENT

in the procedure to award a public contract for services for the price lower than the equivalent of EUR 750,000 under Article 138o items 2-4 of the Act of 29 January 2004  
Public Procurement Law (consolidated text Journal of Laws 2018.1986, as amended),  
concerning:

**THE DEVELOPMENT AND DELIVERY OF THE IDEALAB WORKSHOP**

Reference No.: DSO.271.3.8.2019



## I. CONTRACTING AUTHORITY'S NAME AND ADDRESS

### 1. Narodowe Centrum Nauki [National Science Centre]

**Address:** ul. Twardowskiego 16, 30-312 Kraków

**VAT no.:** 676-24-29-638, **Statistical No. "REGON":** 121-361-537

**Phone no.** +4812-341-90-00

**E-mail address:** zamowienia.publiczne@ncn.gov.pl

### 2. Announcements and materials concerning public tenders will be published at: www.ncn.gov.pl/BIP.

## II. CONTRACT AWARDING PROCEDURE

The contract pertains to social services listed in the Attachment XIV to the directive 2014/24/EU with the value in PLN below the equivalent of EUR 750,000. The procedure is being carried out under Article 138o items 2-4 of the Public Procurement Law Act of 29 January 2004 (consolidated text Journal of Laws 2018.1986, as amended), hereinafter also referred to as "PPL Act".

## III. SUBJECT OF THE CONTRACT

1. The subject of the tender is the development and delivery of an IdeaLab workshop in the frames of the Basic Research Programme within the EEA Financial Mechanism and Norwegian Financial Mechanism 2014-2021, operated by the National Science Centre (hereinafter: Contracting Authority). The workshop shall be carried out according to the 'sandpit' method developed by the UK Engineering and Physical Sciences Research Council and used by the Research Council of Norway under the 'idélab' name. The aim of the workshop is to prepare workshop participants to develop ground-breaking research and innovation projects. Creative and innovative techniques shall be used during the workshop to enhance the potential of the group and to encourage the participants to think outside the box about the challenges outlined in the call. The workshop will provide an unconventional arena for participants, which shall increase their effectiveness in the development of research ideas. Research project ideas developed during the workshop will be evaluated by experts.
2. The ToR is an annex to this announcement.
3. Precise description of the subject of the contract is laid down in **Annex 1 to ToR and Annex 1a to ToR**.
4. Contract designation pursuant to the Common Procurement Vocabulary (CPV): 80590000-6 Tutorial services.

## IV. PLACE AND DATE OF BID SUBMISSION AND OPENING

1. Bids are to be submitted to the registered office of Narodowe Centrum Nauki, ul. Twardowskiego 16, 30-312 Kraków, in the reception on the ground floor of the building **by 6 May 2019, 12:00**.
2. Opening of the bids is public and will take place on 6 May 2019 at 12:30 in the registered office of Narodowe Centrum Nauki, ul. Twardowskiego 16, 30-312 Kraków, 4<sup>th</sup> floor, conference room 4.19.

## V. BID ASSESSMENT CRITERIA

The Contracting Authority determines the following bid assessment criteria:

Name of the criterion	Weight
Gross price of the bid	45%
Initial concept of the IdeaLab workshop	40%
Workshops in the 'sandpit'/'idélab' formula	15%